

MINUTES OF THE REGULAR BOARD MEETING OF THE  
VILLAGE OF MINONG, WI HELD IN THE VILLAGE HALL,  
MONDAY JANUARY 8, 2018 AT 6:00 P.M.

- CALL TO ORDER: The Regular Meeting of the Minong Village Board was called to order by Village President Micheal Bobin on Monday January 8, 2018 at 6:00 p.m.
- ROLL CALL: Board members present were Andy Podratz, Karen Baker, James Schaefer, Larry Lee, Casey Haime, and Linda Ellenberger.
- ALSO PRESENT: Erik Gulbrandsen, Dennis Stuart, Bill Hallock, Keith Wehmhoefer, and Dan Myers.
- AGENDA: Motion by Baker, seconded by Haime to approve the agenda. 7-Ayes. Motion carried.
- MINUTES: Motion by Ellenberger, seconded by Lee to approve the minutes from the Regular Board Meeting on 12/4/17 and the Special Board Meeting on 12/4/17. 7-Ayes. Motion carried.
- TREASURER'S REPORT: Motion by Lee, seconded by Haime to approve voucher #28403 - 28470 in the general fund. 7-Ayes. Motion carried.
- CORRESPONDENCE: \*Bobin read Minong Area chamber of Commerce's request for member enrollment for 2018.
- PUBLIC COMMENT: None.
- POLICE REPORT: Motion by Podratz, seconded by Baker to accept the police report. 7-Ayes. Motion carried.
- KENNEL LICENSE: Motion by Baker, seconded by Podratz to approve a kennel license for Donald & Marilyn Kruze for the 2017-18 license year. 7-Ayes. Motion carried.
- QUIT CLAIM DEED  
LISENBY: Motion by Podratz, seconded by Ellenberger to accept the Quit Claim Deed for Lisenby Properties. 7-Ayes. Motion carried.
- STREETS/ALLEYS: Nothing at this time.
- LANDFILL: Nothing at this time

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- AUDIT PROPOSALS: A Audit Proposal was submitted from: Baker Tilly, Hawkins Ash, WIPFLI, and Bauman Associates. The Finance Committee members looked over each proposal at different times and all seemed to be in agreement. Motion by Lee, seconded by Ellenberger to accept Bauman Associates proposal. 7-Ayes. Motion carried.
- 4<sup>TH</sup> QTR NEWSLETTER: Motion by Bobin, seconded by Lee to accept the 4<sup>th</sup> Qtr Newsletter to be distributed in the 4<sup>th</sup> Qtr Sewer/Water bills.
- NEXT MEETING: Next Regular Board meeting will be Monday February 5<sup>th</sup>, at 6:00 p.m.
- ADJOURN: Motion by Podratz, seconded by Baker to adjourn. 7 Ayes. Motion carried. Meeting adjourned.

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Village President

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Clerk/Treasurer

MINUTES OF THE REGULAR BOARD MEETING OF THE  
VILLAGE OF MINONG, WI HELD IN THE VILLAGE HALL,  
MONDAY FEBRUARY 5, 2018 AT 6:00 P.M.

- CALL TO ORDER:** The Regular Meeting of the Minong Village Board was called to order by Village President Micheal Bobin on Monday February 5, 2018 at 6:00 p.m.
- ROLL CALL:** Board members present were Andy Podratz, Karen Baker, James Schaefer, Casey Haime, Linda Ellenberger, absent Larry Lee.
- ALSO PRESENT:** Erik Gulbrandsen, Dennis Stuart, Bill Hallock, Keith Wehmhoefer, Jim Smith, Jerry Smith, Tracy Elkings and Dan Myers.
- AGENDA:** Motion by Baker, seconded by Ellenberger to approve the agenda. 6-Ayes. Motion carried.
- MINUTES:** Motion by Ellenberger, seconded by Haime to approve the minutes from the Regular Board Meeting on 1/8/18. 6-Ayes. Motion carried.
- TREASURER'S REPORT:** Motion by Haime, seconded by Podratz to approve voucher #28471 - 28527 in the general fund. 6-Ayes. Motion carried.
- CORRESPONDENCE:** \*Bobin reported on the 77/53 intersection and the proposed improvement. The DOT will be at our next regular board meeting in March, and may, at another time have a public presentation.  
\*C.O.M.F.O.R.T.S. has been given an anonymous donation \$10,000 match challenge. Motion by Schaefer, seconded by Podratz to give \$100 donation. 6-Ayes. Motion carried.
- PUBLIC COMMENT:** None.
- POLICE REPORT:** Motion by Podratz, seconded by Baker to accept the police report. 6-Ayes. Motion carried.
- OPERATOR LICENSE:** Motion by Podratz, seconded by Haime to grant an Operator's license for the 2017-18 year to Jacob Smith. 6-Ayes. Motion carried.
- KENNEL LICENSE:** Motion by Baker, seconded by Ellenberger to approve a kennel license for Kelly McGraw for the 2017-18 license year. 6-Ayes. Motion carried.
- QUIT CLAIM DEED LISEBY:** Motion by Podratz, seconded by Ellenberger to accept the Quit Claim Deed for Lisenby Properties. 7-Ayes. Motion carried.

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February 5, 2018

- STREETS/ALLEYS:** Nothing at this time.
- LANDFILL:** Nothing at this time.
- SUMMER DAYS:** Summer Days has been moved to June 29, 30 & July 1<sup>st</sup>, 2018. There will be a Carnival, Food Vendors, Games, Softball Tournament, and Music. Discussion held on barricade issue from last year, using small ballfield, accessing the volleyball court, picnic license, road closures.
- BUILDING INSPECTOR:** Question arose about Building Inspector payroll. Is it part of police chief duties or separate. Clerk will check previous years minutes for clarification.
- GOOD FRIDAY HOURS:** Clerk brought it to board's attention of possible overtime. State Statutes requires the village office to be open on Good Friday (March 30), all day. Clerk will stay for the whole day with holiday pay.
- NEXT MEETING:** Next Regular Board meeting will be Monday March 5<sup>th</sup> , at 6:00 p.m.
- ADJOURN:** Motion by Podratz, seconded by Baker to adjourn. 7 Ayes. Motion carried. Meeting adjourned.

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Village President

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Clerk/Treasurer

MINUTES OF THE REGULAR BOARD MEETING OF THE  
VILLAGE OF MINONG, WI HELD IN THE VILLAGE HALL,  
MONDAY MARCH 5, 2018 AT 6:00 P.M.

- CALL TO ORDER: The Regular Meeting of the Minong Village Board was called to order by Village President Micheal Bobin on Monday March 5, 2018 at 6:00 p.m.
- ROLL CALL: Board members present were Andy Podratz, Karen Baker, James Schaefer, Casey Haime, Linda Ellenberger, and Larry Lee.
- ALSO PRESENT: Dennis Stuart, Bill Hallock, Keith Wehmhoefer, Gerry Smith, Tracy Elkings, Dan Myers, Jim Gorud, Greg Helgeson, and Dan Bieberitz.
- AGENDA: Motion by Baker, seconded by Ellenberger to approve the agenda. 7-Ayes. Motion carried.
- MINUTES: Motion by Ellenberger, seconded by Baker to approve the minutes from the Regular Board Meeting on 2/5/18. 7-Ayes. Motion carried.
- TREASURER'S REPORT: Motion by Lee, seconded by Haime to approve voucher #28528 - 28589 in the general fund. 7-Ayes. Motion carried.
- CORRESPONDENCE: \*Brownfields conference-this is a conference on successful strategies for redeveloping abandoned or underused industrial and commercial properties. Anyone interested in going, let clerk know.  
\*C.O.M.F.O.R.T.S. sent an update on dollars donated so far \$5,073.  
\*WRWA will have their annual membership meeting on Wednesday March 27<sup>th</sup>. Anyone interested in going, let clerk know.  
\*DOT presented alternative routes for Hwy 53/77 intersection. They will at a later date hold public presentation.
- PUBLIC COMMENT: None.
- POLICE REPORT: Motion by Podratz, seconded by Ellenberger to accept the police report. 7-Ayes. Motion carried.
- OPERATOR LICENSE: Motion by Podratz, seconded by Lee to grant an Operator's license for the 2017-18 year to Lisa Featherly. 7-Ayes. Motion carried.
- SUMMER DAYS PICNIC LICENSE: The Application was never submitted. Will put on agenda for next meeting.
- BOND FAMILY CEMETERY: Jim Gorud wanted the village to be aware that there is the possibility that there could be a burial place with 3 people in it, in the village limits. Bobin has checked into this and the county has no record. Gorud will continue to look into this.

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MARCH 5, 2018

405 DAVIS STREET: There has been a complaint about junk in the yard encroaching on another homeowners property. Chief Stuart checked and it doesn't seem to be violating the village's ordinance. He will check again in the spring after the snow melts.

LRIP FUNDS: The plan right now is to resurface, (hot mix asphalt), Main Street, Richards Ave toward 8<sup>th</sup> Avenue. The Estimated cost is \$20,000. The State has agreed to \$8,492.29. The Village portion is \$12,507.71. The funds need to be used within 2 years of agreement. Board would like to discuss the best use of these funds at next month's meeting.

COMBINING CASH ACCTS: Clerk asked that general, sewer, and water cash accounts be combined into one account. Discussion held. Motion by Ellenberger, seconded by Podratz to combine general, sewer, and water cash accounts into one cash account. 7-Ayes. Motion carried.

ACH PAYMENTS: Motion by Baker, seconded by Podratz to allow clerk, once one cash account has been established, to authorize ACH payments, as long as there is no cost to the village. 7-Ayes. Motion carried.

LANDFILL: Municipal Cleanup Day funds available are up to \$2,200 for this year.

MUNICIPAL TREASURERS

APPRECIATION WEEK: Scott Walker has proclaimed April 15 – 21, 2018 as Municipal Treasurers Appreciation Week.

MTAW SPRING CONF: Motion by Lee, seconded by Baker to allow D Waggoner to attend the MTAW spring conference in Kohler, WI for the dates 4/25 – 4/27/18, for an approximate cost of \$450. 7-Ayes. Motion carried.

CELENTANO ESTATE: The Celentano Estate has been closed and a check has been made to the Village in the amount of \$5,000. Discussion on how to disburse this amount. Wehmhoefer will talk with the Girl Scout troop about flowers, which is what Celentano's wishes were.

PROPERTY AND LIABILITY

INSURANCE: Will send this to Finance Committee and probably bid out next year.

NEXT MEETING: Next Regular Board meeting will be Monday April 9<sup>th</sup>, at 6:00 p.m.

ADJOURN: Motion by Podratz, seconded by Baker to adjourn. 7 Ayes. Motion carried. Meeting adjourned.

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Village President

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Clerk/Treasurer