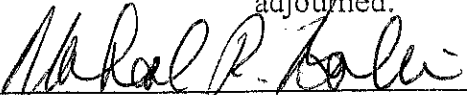


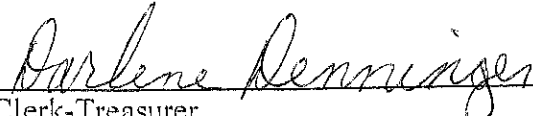
MINONG MUNICIPAL UTILITIES

As continuance of Regular Board Meeting of January 3, 2011.

- MINUTES Motion by Ellenberger seconded by Wallace to approve minutes of December 20, 2010. 7-Ayes. Motion carried.
- DRYING OVEN: Hallock stated that the drying oven at the lab needs to be replaced (30 years old). Motion by Baker seconded by Sutherland to purchase a new drying oven from North Central Labs for \$ 2,255.06 with funds being used out of Depreciation account. 7-Ayes. Motion carried.
- UNDER CABINET HEATERS: Hallock submitted a price for 2 under cabinet heaters that aren't working. Motion by Wallace seconded by Nelson to replace all 4 heaters as they are all 30 years old with Coons Electric doing work for \$ 1,048 with funds coming out of Depreciation Fund. 5-Ayes. 1-Nay-Podratz. 1-Abstain-Ellenberger. Motion carried.
- VOUCHERS: Motion by Baker seconded by Ellenberger to approve invoices # 6902-6918. 7-Ayes. Motion carried.
- ADJOURN: Motion by Podratz seconded by Baker to adjourn. Motion carried. Meeting adjourned.



President



Clerk-Treasurer

MINONG MUNICIPAL UTILITIES

As continuance of Regular Board Meeting of February 7, 2011.

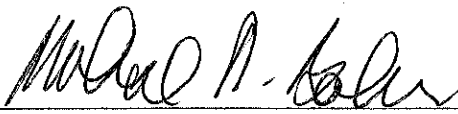
MINUTES: Motion by Sutherland seconded by Nelson to approve minutes of January 3, 2011. 7-Ayes. Motion carried.

BUDGET

AMENDMENT: Motion by Baker seconded by Ellenberger to approve resolution #300-10-2011 amending 2010 budget. 7-Ayes. Motion carried.

VOUCHERS: Motion by Baker seconded by Ellenberger to approve following invoices #6919-6937. 7-Ayes. Motion carried.

ADJOURN: Motion by Podratz seconded by Baker to adjourn. Motion carried. Meeting adjourned.



President



Clerk-Treasurer

MINONG MUNICIPAL UTILITIES

As continuance of Regular Board Meeting of March 7, 2011.

MINUTES: Motion by Nelson seconded by Wallace to approve minutes of February 7, 2011. 7-Ayes. Motion carried.

JANUARY MON-

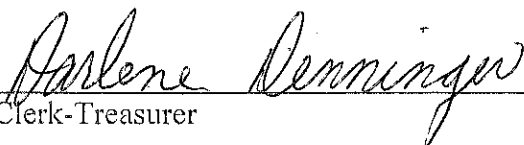
ITORING REPORT: Board reviewed January monitoring report. We had exceeded our limits and were in violation for the month.

VOUCHERS: Motion by Baker seconded by Ellenberger to approve following invoices #6938-6948. 7-Ayes. Motion carried.

ADJOURN: Motion by Podratz seconded by Baker to adjourn. Motion carried. Meeting adjourned.



President



Clerk-Treasurer

MINONG MUNICIPAL UTILITIES

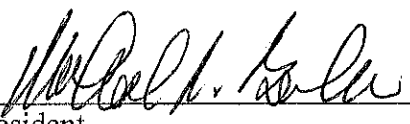
As continuance of Regular Board Meeting of April 4, 2011.

MINUTES: Motion by Ellenberger seconded by Sutherland to approve minutes of March 7, 2011. 6-Ayes. Motion carried.

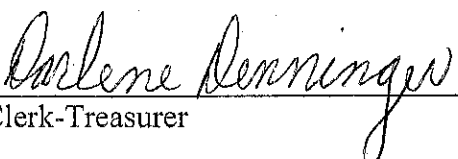
FEBRUARY DIS-
CHARGE REPORT: Hallock informed board that we are non-compliant on our February Monitoring Report and will be non-compliant until warm weather.

VOUCHERS: Motion by Baker seconded by Ellenberger to approve following invoices #6949-6970. 6-Ayes. Motion carried.

ADJOURN: Motion by Podratz seconded by Baker to adjourn. Motion carried. Meeting adjourned.



President




Clerk-Treasurer

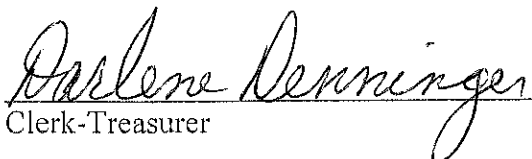
MINONG MUNICIPAL UTILITIES

As continuance of Regular Board Meeting of April 18, 2011.

- MINUTES: Motion by Ellenberger seconded by Sutherland to approve minutes of April 4, 2011. 6-Ayes. Motion carried.
- MSA UPDATE: Dave Rasmussen, MSA planner, updated board on following projects:
- 1) Hallock will receive training on 4/26 on GIS mapping then that project will be complete.
 - 2) MSA is working on project design in regards to Walnut Street project. Final completion of total project should be September 30th.
 - 3) Everything is in place for CDBG-PF to help construction of Walnut Street project and MSA is helping administer funds.
 - 4) ATV grant application has been completed by Washburn County Forestry and submitted to Department of Natural Resources.
 - 5) MSA is working on writing grants for Village to assist in the infrastructure improvements related to Jack Link's expansion. We will apply for TEA grant and CDBG-PF for Economic Development.
 - 6) MSA is working on updating our Facility Plan and it should be completed by this fall.
- LINK EXPANSION: Board reviewed letter from Jack Link's in regards to infrastructure updates. Board would like to see developers agreement. There are items within letter that board has not had any discussion on as yet. (Removal of South Limits Road and removal of 53 exit ramp.)
- MSA CONTRACT-LINK PROJECT: Clerk asked where to obtain funds for contract with MSA in regards to Link project. Motion by Bobin seconded by Baker to allow TID #2 to pay for this expense and to pay current invoice #1 of \$1,171.99. Motion by Bobin seconded by Ellenberger to verify legality with auditor. 6-Ayes. Motion carried. Vote on main motion 6-Ayes. Motion carried.
- METERS: Discussion held on grant availability to purchase radio read meters. MSA informed board that they were not aware of any grants. Motion by Wallace seconded by Ellenberger to postpone matter until more information is received. 6-Ayes. Motion carried.
- ADJOURN: Motion by Podratz seconded by Baker to adjourn. Motion carried. Meeting adjourned.



 President



 Clerk-Treasurer

MINONG MUNICIPAL UTILITIES

As continuance of Regular Board Meeting of May 2, 2011.

MINUTES: Motion by Nelson seconded by Podratz to approve minutes of April 18, 2011. 5-Ayes. Motion carried.

FARRIS


COMPLAINT: Hallock stated he had purchased deodorant blocks for lift station on Second Street. He felt this should take care of odor Bill Farris states is coming from there periodically.

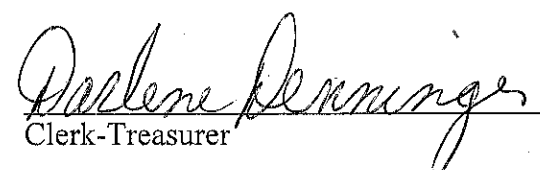
WASTEWATER

FACILITIES PLAN: Clerk asked board to designate which account would pay for the Facility Plan agreement with MSA. Motion by Ellenberger seconded by Wallace to use the Sewer Utility Extension Fund to pay for invoices from MSA for this project and to pay invoice #1 in the amount of \$ 5,197.75. 5-Ayes. Motion carried.

VOUCHERS: Motion by Ellenberger seconded by Podratz to approve following invoices #6971-7000. 5-Ayes. Motion carried.

ADJOURN: Motion by Podratz seconded by Ellenberger to adjourn. Motion carried. Meeting adjourned.



President

Clerk-Treasurer

MINONG MUNICIPAL UTILITIES

As continuance of Regular Board Meeting of May 16, 2011.

MINUTES: Motion by Nelson seconded by Ellenberger to approve minutes of May 2, 2011. 7-Ayes. Motion carried.

ADJOURN: Motion by Podratz seconded by Baker to adjourn. Motion carried. Meeting adjourned.



President



Clerk-Treasurer

MINONG MUNICIPAL UTILITIES

As continuance of Regular Board Meeting of June 6, 2011.

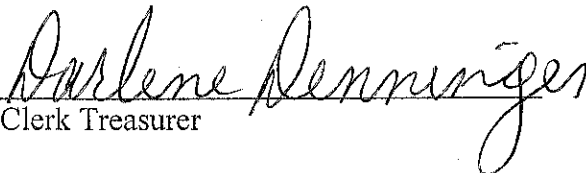
MINUTES: Motion by Ellenberger seconded by Nelson to approve minutes of May 16, 2011. 7-Ayes. Motion carried.

VOUCHERS: Motion by Baker seconded by Nelson to approve following Invoices #7001-7018. 7-Ayes. Motion carried.

ADJOURN: Motion by Podratz seconded by Baker to adjourn. Motion Carried. Meeting adjourned.



President



Clerk Treasurer

MINONG MUNICIPAL UTILITIES

As continuance of Regular Board Meeting of June 20, 2011.

MINUTES: Motion by Ellenberger seconded by Nelson to approve minutes of June 6, 2011. 7-Ayes. Motion carried.

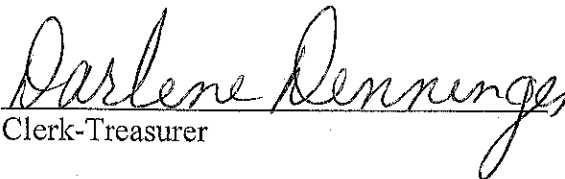
CMAR RESOLUTION: Hallock reviewed Compliance Maintenance Annual Report with Board. Our score is 3.13 = B. Grade is brought down due to Effluent/influent of BOD: Motion by Wallace seconded by Baker to adopt resolution #11-200 stating We are in compliance for calendar year 2010. 7-Ayes. Motion Carried.

HYDRAULIC OIL SPILL: Wallace updated board in regards to hydraulic oil spill at Walker Lumber when hose on fork lift broke. Bay West, Inc. Cleaned up the 5 gallons or less of oil. Swanson had contacted Wehmhoefer At time of incident due to oil being in villages storm sewer.

ADJOURN: Motion by Podratz seconded by Baker to adjourn. Motion carried. Meeting adjourned.



President



Clerk-Treasurer

MINONG MUNICIPAL UTILITIES

As continuance of Regular Board Meeting of July 5, 2011.

MINUTES: Motion by Ellenberger seconded by Podratz to approve minutes June 20, 2011. 7-Ayes. Motion carried.

LATERAL
MAINTEN-
ANCE:


Discussion held on maintaining sewer laterals. Several areas have long laterals instead of mains. Motion by Podratz seconded by Nelson to add following to Sewer Use Ordinance:

11 A. Maintenance of Service Laterals. The property owner shall maintain the sewer service lateral from the street main to the building being served including all controls between the same, without expense to the village, except when they are damaged as a result of negligence or carelessness on the part of the village. All sewer service laterals must be maintained free of defective conditions, by and at the expense of the owner or occupant of the property. When any sewer service lateral is to be re-laid and there are two or more buildings on such service, each building shall be disconnected from such service and a new service shall be installed for each building.

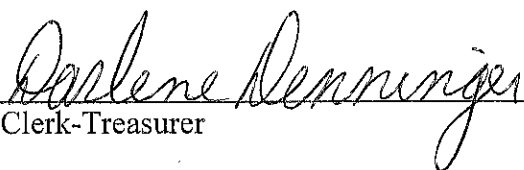
6-Ayes 1-Nay-Wallace. Motion carried. Clerk suggested place this amendment on utility bills.

VOUCHERS: Motion by Baker seconded by Ellenberger to approve following invoices #7019-7039. 7-Ayes. Motion carried.

ADJOURN: Motion by Podratz seconded by Baker to adjourn. Motion carried. Meeting adjourned.



President



Clerk-Treasurer

MINONG MUNICIPAL UTILITIES

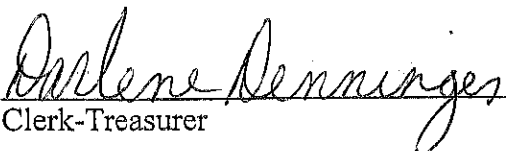
As continuane of Regular Board Meeting minutes of July 18, 2011

MINUTES: Motion by Ellenberger seconded by Nelson to approve minutes of July 5, 2011. 7-Ayes. Motion carried

ADJOURN: Motion by Podratz seconded by Baker to adjourn. Motion carried.
Meeting adjourned.



President



Clerk-Treasurer

MINONG MUNICIPAL UTILITIES

As continuance of Regular Board Meeting of August 1, 2011.

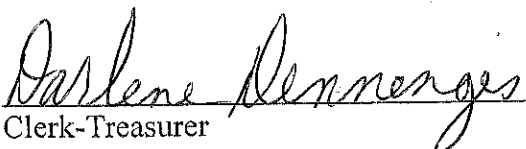
MINUTES: Motion by Ellenberger seconded by Nelson to approve minutes July 18, 2011. 6-Ayes. Motion carried.

VOUCHERS: Motion by Baker seconded by Johnson to approve following invoices #7040-7058. 6-Ayes. Motion carried.

ADJOURN: Motion by Ellenberger seconded by Baker to adjourn. Motion carried.
Meeting adjourned.



President



Clerk-Treasurer

MINONG MUNICIPAL UTILITIES

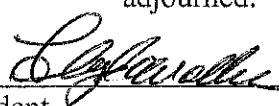
As continuance of Regular Board Meeting of August 15, 2011.

MINUTES: Motion by Baker seconded by Ellenberger to approve minutes of August 1, 2011. 7-Ayes. Motion carried.

MSA PROFESSIONAL SERVICES:

Discussion held on scope of services with MSA in regards to Topo survey and monitoring wells at lagoon property. Cost of agreement is \$15,500 and does not include well construction (4 wells at a cost of \$2,000 - \$2,500 per well). DNR would like wells in place before approval of Facility Plan. Hallock stated there had not been any sludge removed from the seepage cell in 2009. Anderson stated that the sludge will need to be measured in the seepage cell. Motion by Baker seconded by Nelson to approve installing the monitoring wells withdrawing funds from Sewer Extension Fund and revisit after well bids received. 7-Ayes. Motion carried. Anderson will bring well sampling cost to September 6th meeting.

ADJOURN: Motion by Podratz seconded by Baker to adjourn. Motion carried. Meeting adjourned.



President



Clerk-Treasurer

MINONG MUNICIPAL UTILITIES

As continuance of Regular Board Meeting of September 6, 2011.

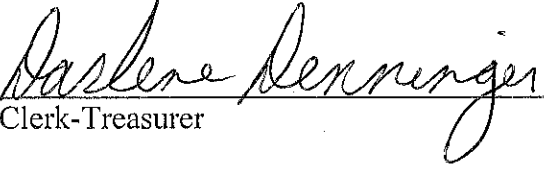
MINUTES: Motion by Baker seconded by Ellenberger to approve minutes of August 15, 2011. 7-Ayes. Motion carried.

VOUCHERS: Motion by Baker seconded by Ellenberger to approve following invoices #7059-7080. 7-Ayes. Motion carried.

ADJOURN: Motion by Podratz seconded by Baker to adjourn. Motion carried. Meeting adjourned.



President



Clerk-Treasurer

MINONG MUNICIPAL UTILITIES

As continuance of Regular Board Meeting of September 19, 2011.

MINUTES: Motion by Baker seconded by Ellenberger to approve minutes of September 6, 2011. 7-Ayes. Motion carried.

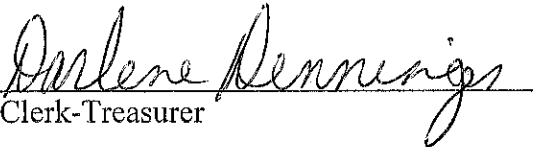
DNR LETTER

INSPECTION: Letter from Department of Natural Resources on Wastewater Treatment System inspection was reviewed. Overall operation and maintenance is very good. Only recommendation would be to perform additional dike maintenance along aerated ponds. Cattails and any vegetative mat from dike edge should be removed. Department understands village is in the Facility Planning process due to non compliance with WPDES effluent limits and planned increase of industrial influent loading to the system.

ADJOURN: Motion by Podratz seconded by Baker to adjourn. Motion carried. Meeting adjourned.



President



Clerk-Treasurer

MINONG MUNICIPAL UTILITIES

As continuance of Regular Board Meeting of October 3, 2011.

MINUTES: Motion by Ellenberger seconded by Nelson to approve minutes of September 19, 2011. 7-Ayes. Motion carried.

LAB REFRIG-

ERATOR: Hallock informed board that the refrigerator at the lab is not working. He got a price on an apartment sized one from Sears. Cost is \$ 370.00. Motion by Baker seconded by Johnson to purchase the refrigerator from Sears at \$ 370.00. 7-Ayes. Motion carried.

RESOLUTION

#100-600-2011


CDBG APPLI-

CATION: Motion by Wallace seconded by Baker to adopt resolution 100-600-2011 which authorizes submission of a CDBG Application for Railroad Street Improvements, Waste Water Treatment Plant & Lift Station Upgrades. 7-Ayes. Motion carried.

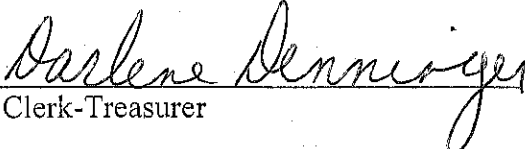
60
MINONG MUNICIPAL UTILITIES
PAGE TWO
OCTOBER 3, 2011

VOUCHERS: Motion by Baker seconded by Ellenberger to approve following invoices
#7081 - #7096. 7-Ayes. Motion carried.

ADJOURN: Motion by Podratz seconded by Baker to adjourn. Motion carried. Meeting
Adjourned.



President



Clerk-Treasurer

MINONG MUNICIPAL UTILITIES

As continuance of Regular Board Meeting of October 17, 2011.

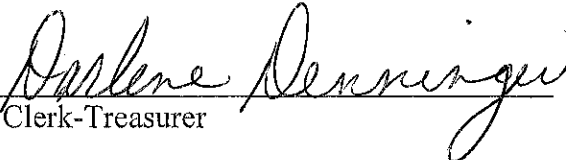
MINUTES: Motion by Baker seconded by Johnson to approve minutes of October 3, 2011.
7-Ayes. Motion carried.

BLOWER: President informed board that a motor had gone out of one of the blowers at
the treatment plant. Keith took it to manufacturer and we are waiting for
estimate.

ADJOURN: Motion by Podratz seconded by Baker to adjourn. Motion carried. Meeting
adjourned.



President



Clerk-Treasurer

MINONG MUNICIPAL UTILITIES

As continuance of Regular Board Meeting of November 7, 2011.

MINUTES: Motion by Ellenberger seconded by Nelson to approve minutes of October 17, 2011. 7-Ayes. Motion carried.

BLOWER

REPAIR: Discussion held in regards to repair of one of the blowers. Cost to purchase is \$ 16,000 and to repair is \$ 5,600 and funds can come out of Replacement Fund. Motion by Ellenberger seconded by Podratz to approve repair and funds withdrawn out of Replacement Fund. 7-Ayes. Motion carried.

COMPLAINT

LAB ODOR: Wallace stated Farris has complained of odor by Lab again. Teresa Anderson had send some information in regards to odor control filters which are placed on the vent. Wallace and Wehmhoefer will gather more information and bring back to board.

UPDATE ON
WASTEWATER

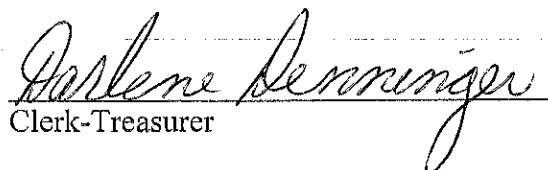
FACILITY: Meeting held September 29th between MSA, DNR staff and Village of Minong. Discussion held on increase of effluent increase. Village is proposing to upgrade their existing facility in order to accommodate a 50% increase in production and associated process wastewater flows from Link Snacks, Inc. Village would be installing several new downgradient groundwater monitoring wells and abandoning the existing non-code complying ground water monitoring wells with several other complying matters. This upgrade is in conjunction with the Link Snack expansion. A letter received November 2nd stated that the DNR is conditionally approving plans and specifications for groundwater monitoring wells. Plans include installation of one new upgradient groundwater monitoring well and three new downgradient groundwater monitoring wells at existing aerated lagoon facility. These plans are subject to several conditions.

VOUCHERS: Motion by Baker seconded by Ellenberger to approve following invoices #7097-7120. 7-Ayes. Motion carried.

ADJOURN: Motion by Podratz seconded by Baker to adjourn. Motion carried. Meeting adjourned.



President



Clerk-Treasurer

MINONG MUNICIPAL UTILITIES

As continuance of Regular Board Meeting of December 5, 2011.

MINUTES: Motion by Ellenberger seconded by Nelson to approve minutes of November 7, 2011. 6-Ayes. Motion carried.

BID AWARD
MONITORING

WELLS: MSA presented following bids for monitoring wells (4) project at wastewater treatment plant:

1. Braun Intertec	\$ 3,420.00
2. River Valley Testing	5,126.00
3. Coleman Eng. Co.	5,590.00
4. AET Inc.	5,997.00
5. Thein Well	6,840.00
6. Traut Wells	7,130.00
7. EPC Engineering	7,430.00
8. Boart Longyear	12,200.00

Motion by Wallace seconded by Nelson to award project to Braun Intertec as lowest bidder. 6-Ayes. Motion carried.

Motion by Podratz seconded by Schaefer to authorize President Lloyd Wallace to sign paperwork for project. 6-Ayes. Motion carried.

COMPLAINT

LAB ODOR: Discussion held on odor by Lab. Hallock submitted price on a filter from USA Blue Book that would eliminate odor. Motion by Nelson seconded by Johnson to purchase Vent Filter and Media refill for cost of \$ 226.90. 6-Ayes. Motion carried.

CLEAN WATER

FUND PRO-GRAM: Teresa Anderson-MSA, submitted draft application to Clean Water Fund Program which needs to be submitted so that Village is on list should we decide to apply for more funding next year. The forms are the Intent to Apply and Priority Evaluation and Ranking Form. Motion by Nelson seconded by Podratz to authorize President to sign actual paperwork. 6-Ayes. Motion carried.

VOUCHERS: Motion by Ellenberger seconded by Podratz to approve following invoices #7121-7141. 7-Ayes. Motion carried.

ADJOURN: Motion by Podratz seconded by Ellenberger to adjourn. Motion carried. Meeting adjourned.

President

Clerk-Treasurer