

MINONG WATER UTILITY

As continuance of Regular Board Meeting of January 7, 2013.

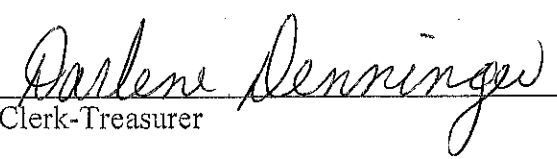
MINUTES: Motion by Ellenberger seconded by Nelson to approve minutes of December 3, 2012. 7-Ayes. Motion carried.

WATER TOWER: Discussion held on interior and exterior painting, sandblasting, etc. on water tower. Hallock is getting specs together and bring to February board meeting. Motion by Wallace seconded by Ellenberger to table until February Board Meeting. 7-Ayes. Motion carried.

VOUCHERS: Motion by Baker seconded by Ellenberger to approve following invoices # 6859 - 6876. 7-Ayes. Motion carried.

ADJOURN: Motion by Podratz seconded by Baker to adjourn. Motion carried. Meeting adjourned.

  
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President

  
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Clerk-Treasurer

MINONG WATER UTILITY

As continuance of Regular Board Meeting of February 4, 2013.


MINUTES: Motion by Ellenberger seconded by Nelson to approve minutes of January 7, 2013. 7-Ayes. Motion carried.

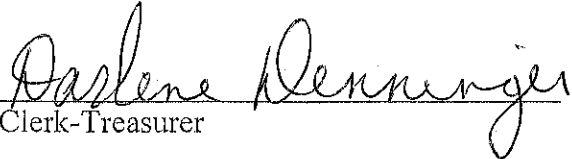
WATER TOWER: Motion by Baker seconded by Nelson to remove water tower from table. 7-Ayes. Motion carried.

Wallace stated he and Hallock had met with representative from KLM Engineering in regards to inspection, bidding and observation of project. Approximate cost would be \$ 2,500. Actual quote to come to March meeting. Lane Tank had estimated actual work to be approximately \$ 60,000.

VOUCHERS: Motion by Baker seconded by Nelson to approve following invoices #6877 - 6894. 7-Ayes. Motion carried.

ADJOURN: Motion by Podratz seconded by Baker to adjourn. Motion carried. Meeting adjourned.

  
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President

  
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Clerk-Treasurer

MINONG WATER UTILITY

As continuance of Regular Board Meeting of March 4, 2013.

MINUTES: Motion by Ellenberger seconded by Nelson to approve minutes of February 5, 2012. 7-Ayes. Motion carried.


WATER TOWER: Hallock presented inspection proposal from KLM Engineering. Cost is \$ 3,400 and would cover inside and outside inspection. Motion by Podratz seconded by Ellenberger to accept proposal from KLM Engineering. 7-Ayes. Motion carried. Funds to cover cost will be withdrawn out of operation fund.

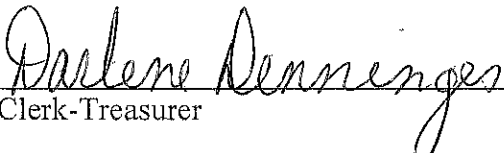
WRWA ANNUAL CONFERENCE: Motion by Nelson seconded by Schaefer to allow Hallock to attend conference in Green Bay on 03/19 – 03/22. Motion carried.

BUDGET AMENDMENT RESOLUTION: Motion by Podratz seconded by Schaefer to adopt resolution 200-10-2013 approving amendments to the 2012 budget. 7-Ayes. Motion carried.

VOUCHERS: Motion by Baker seconded by Ellenberger to approve following invoices # 6895 – 6910. 7-Ayes. Motion carried.

ADJOURN: Motion by Podratz seconded by Nelson to adjourn. Motion carried. Meeting adjourned.

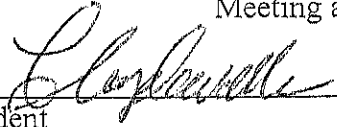
  
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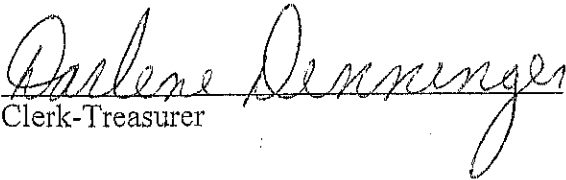
  
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Clerk-Treasurer

## MINONG WATER UTILITY

As continuance of Regular Board Meeting of April 2,, 2013.

- MINUTES: Motion by Ellenberger seconded by Nelson to approve minutes of March 4, 2012. 7-Ayes. Motion carried.
- VOUCHERS: Motion by Baker seconded by Ellenberger to approve following invoices # 6911 – 6932. 7-Ayes. Motion carried.
- ADJOURN: Motion by Podratz seconded by Baker to adjourn. Motion carried. Meeting adjourned.

  
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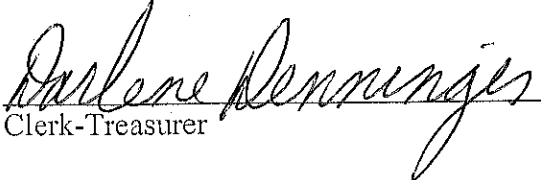
  
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Clerk-Treasurer

## MINONG WATER UTILITY

As continuance of Regular Board Meeting of May 6, 2013.

- MINUTES: Motion by Ellenberger seconded by Nelson to approve minutes of April 1, 2013. 7-Ayes. Motion carried.
- ST. MARY'S: Motion by Baker seconded by Nelson to adjust St. Mary's sewer bill to same charge on January 10<sup>th</sup> bill due to leak causing large usage. 7-Ayes. Motion carried.
- PSC RESOLUTION: Motion by Wallace seconded by Podratz to adopt resolution #200-100-2013 lowering the tax equivalent to \$ 19,834 which is lower than the 1994 tax equivalent of \$22,203. 7-Ayes. Motion carried.
- VOUCHERS: Motion by Baker seconded by Ellenberger to approve following invoices #6933-6951. 7-Ayes. Motion carried.
- ADJOURN: Motion by Podratz seconded by Baker to adjourn. Motion carried. Meeting adjourned.

  
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Clerk-Treasurer

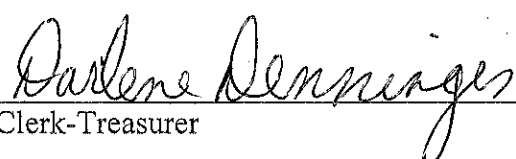
MINONG WATER UTILITY

As continuance of Regular Board Meeting of May 20, 2013.

MINUTES: Motion by Ellenberger seconded by Nelson to approve minutes of May 6, 2012. 7-Ayes. Motion carried.

ADJOURN: Motion by Podratz seconded by Baker to adjourn. Motion carried. Meeting adjourned.

  
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President

  
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Clerk-Treasurer

MINONG WATER UTILITY

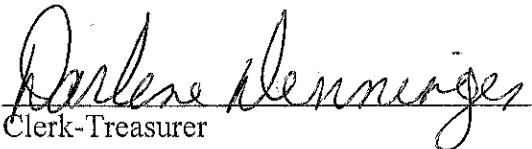
As continuance of Regular Board Meeting of June 3, 2013.

MINUTES: Motion by Ellenberger seconded by Nelson to approve minutes of June 3, 2013. 6-Ayes. Motion carried.

VOUCHERS: Motion by Baker seconded by Nelson to approve following invoices #6952 – 6973. 6-Ayes. Motion carried.

ADJOURN: Motion by Podratz seconded by Baker to adjourn. Motion carried. Meeting adjourned.

  
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Clerk-Treasurer

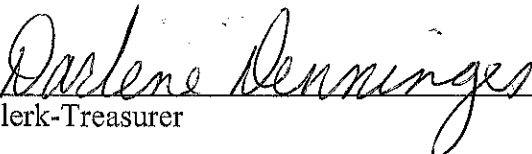
## MINONG WATER UTILITY

As continuance of Regular Board Meeting of June 17, 2013.

MINUTES: Motion by Ellenberger seconded by Nelson to approve minutes of June 3, 2013. 6-Ayes. Motion carried.

ADJOURN: Motion by Nelson seconded by Schaefer to adjourn. Motion carried.  
Meeting adjourned.

  
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Clerk-Treasurer

## MINONG WATER UTILITY

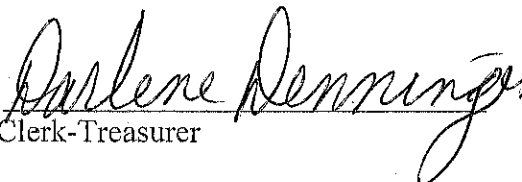
As continuance of Regular Board Meeting of July 1, 2013.

MINUTES: Motion by Ellenberger seconded by Nelson to approve minutes of July 1, 2013 with correction of date from June 18 to June 17. 7-Ayes.  
Motion carried.

VOUCHERS: Motion by Baker seconded by Ellenberger to approve following Invoices #6974-6986. 7-Ayes. Motion carried.

ADJOURN: Motion by Podratz seconded by Baker to adjourn. Motion carried.  
Meeting adjourned.

  
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President

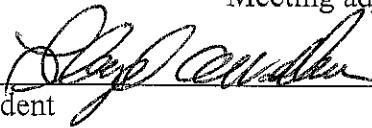
  
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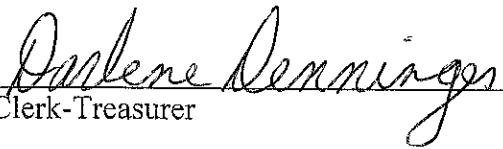
MINONG WATER UTILITY

As continuance of Regular Board Meeting of July 15, 2013.

MINUTES: Motion by Ellenberger seconded by Nelson to approve minutes of July 1, 2013. 6-Ayes. Motion carried.

ADJOURN: Motion by Podratz seconded by Ellenberger to adjourn. Motion carried. Meeting adjourned.

  
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Clerk-Treasurer

MINONG WATER UTILITY

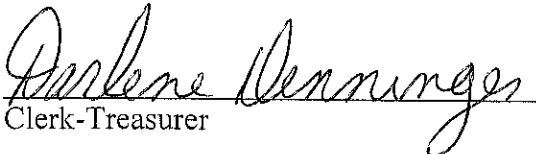
As continuance of Regular Board Meeting of August 5, 2013.

MINUTES: Motion by Ellenberger seconded by Nelson to approve minutes of July 15, 2013. 7-Ayes. Motion carried.

VOUCHERS: Motion by Baker seconded by Ellenberger to approve following invoices # 6987 – 7023. 7-Ayes. Motion carried.

ADJOURN: Motion by Podratz seconded by Baker to adjourn. Motion carried. Meeting adjourned.

  
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President

  
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Clerk-Treasurer

## MINONG WATER UTILITY

As continuance of Regular Board Meeting of August 19, 2013.


MINUTES: Motion by Baker seconded by Schaefer to approve minutes of August 5, 2013. 5-Ayes. Motion carried.

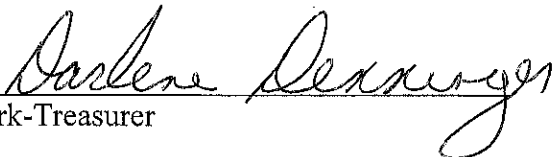
## RADIO READ

METER UPDATE: Wallace asked Hallock what is status of radio read meters. Hallock stated every place has new meter with exception of three and he can not get in to these yet.

SCRAP METAL: Hallock presented board with a scrap metal proposal because of all meters we replaced. Wallace would like to see a list made and get additional proposals. Schaefer suggested village take scrap over themselves and eliminate middle man. Motion by Wallace seconded by Johnson to table scraping until September 3<sup>rd</sup> meeting. 5-Ayes. Motion carried.

ADJOURN: Motion by Nelson seconded by Baker to adjourn. Motion carried. Meeting adjourned.

  
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President

  
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Clerk-Treasurer

## MINONG WATER UTILITY

As continuance of Regular Board Meeting of September 3, 2013.

MINUTES: Motion by Baker seconded by Nelson to approve minutes of August 19, 2013. 7-Ayes. Motion carried.

## DISPOSAL OF

METERS/SCRAP: Motion by Baker seconded by Ellenberger to remove matter from table. 7-Ayes. Motion carried.

Discussion held on pricing of brass and aluminum. Hallock stated they are about 75% complete of taken meters apart. Hallock stated he will contact a couple of places for pricing when time to dispose of scrap.

WATER RATE

INCREASE:

Clerk and Finance committee stated that the opinion received from auditor was that Village should look at applying for a Simplified Rate Case increase which would be approximate 3%. Motion by Schaefer seconded by Nelson to adopt following Resolution # 200-110-2013:

WHEREAS, the Minong Village board reviewed and discussed the 2012 annual audit report, and:

WHEREAS, after reviewing the current water usage rates the Village Board will be adjusting the water rates to the level that is allowed by the Wisconsin Public Service Commission (PSC), and;

WHEREAS, Wisconsin Public Service Commission (PSC) has given preliminary approval to the Village of Minong for the Simplified Rate Case adjustment (3%); the Village of Minong will prepare a final application to the Wisconsin PSC following the approval of rate adjustment by the Board, and;

WHEREAS, the new rate will be effective December 30, 2013, with customers seeing the adjustment on their 4<sup>th</sup> quarter water bill, and;

NOW, THEREFORE BE IT RESOLVED, by the Village Board of the Village of Minong, Wisconsin, this 3<sup>rd</sup> day of September, 2013, approves the rate adjustment as allowed by the Wisconsin Public Service Commission (PSC).

Roll call vote – Podratz-Aye, Nelson-Aye, Johnson-Aye, Wallace-Aye, Schaefer-Aye, Baker-Aye, Ellenberger-Aye. Motion carried.

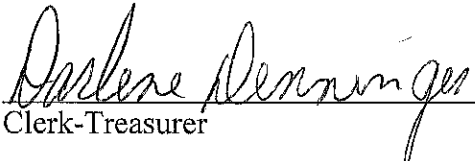
VOUCHERS:

Motion by Baker seconded by Ellenberger to approve following invoices #7024 – 7043. 7-Ayes. Motion carried.

ADJOURN:

Motion by Podratz seconded by Baker to adjourn. Motion carried. Meeting adjourned.

  
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President

  
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Clerk-Treasurer

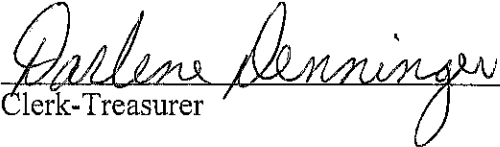


## MINONG WATER UTILITY

As continuance of Regular Board Meeting of September 16, 2013.

- MINUTES: Motion by Ellenberger seconded by Nelson to approve minutes of September 3, 2013. 7-Ayes. Motion carried.
- ADJOURN: Motion by Podratz seconded by Baker to adjourn. Motion carried. Meeting adjourned.

  
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 President

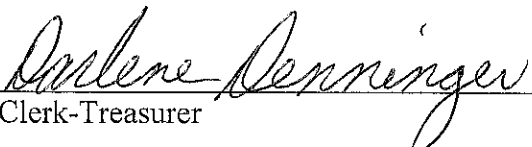
  
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 Clerk-Treasurer

## MINONG WATER UTILITY

As continuance of Regular Board Meeting of October 7, 2013.

- MINUTES: Motion by Ellenberger seconded by Nelson to approve minutes of September 16, 2013. 7-Ayes. Motion carried.
- WATER RATE INCREASE: Clerk informed board that water rate increase will be in effect December 31, 2013 which will reflect on the 1<sup>st</sup> quarter bills sent out April 10, 2014.
- VOUCHERS: Motion by Baker seconded by Ellenberger to approve following invoices # 7044-7058. 7-Ayes. Motion carried.
- ADJOURN: Motion by Podratz seconded by Baker to adjourn. Motion carried. Meeting adjourned.

  
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 President

  
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 Clerk-Treasurer

## MINONG WATER UTILITY

As continuance of Regular Board Meeting of November 4, 2013.

MINUTES: Motion by Ellenberger seconded by Nelson to approve minutes of October 7, 2013. 7-Ayes. Motion carried.

WATER TOWER  
MAINTENANCE:

Hallock submitted a quote from KLM Engineering to perform maintenance on the Water Tower. They will identify and isolate twelve locations of severe pitting. These locations will be prepped and patched in accordance to the manufactured suggested specifications of AquataPoxy Coatings. Patch work and water introduced back into tank can be completed on the same day. The Village will be responsible for testing. Fee is \$ 1,900.00 and will be completed in Spring 2014. Motion by Wallace seconded by Ellenberger to table this matter as this would be a temporary fix (2 years). 7-Ayes. Motion carried. A meeting needs to be set up to discuss doing actual project to bring tank up to specs which would cost \$ 150,000 - \$ 200,000.

DNR INSPECTION  
LETTER:

A letter from DNR regarding the municipal water supply system was reviewed. Our operation is very good, however, in order to improve the system and ensure health of consumer we will need to correct following deficiencies:

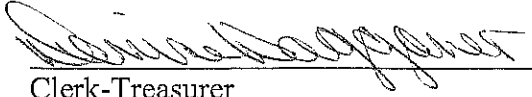
1. Bring schedule of cross connection control inspections up to date. A program for proper inspections, follow-up on deficiencies, and documentation needs to be completed and maintained for all services as soon as possible. A written response indicating a time-line with specific proposed dates to complete all initial inspections and establish inspection frequencies. Also an annual report including a total number of all service connections by category and a report indicating the number of surveys completed in each category for that year shall be submitted to the Department.
2. Village needs to update its private well regulation ordinance to meet section NR 810.16, WI Administrative Code.
3. Village needs to provide 2 copies of a current system map to Department by December 1, 2013.
4. Village needs to continue addressing and improving security issues whenever practical.

Motion by Wallace seconded by Ellenberger to table this matter for update on December 2, 2013. 7-Ayes. Motion carried.

VOUCHERS: Motion by Baker seconded by Ellenberger to approve following invoices: #7059-7083. 7-Ayes. Motion carried.

ADJOURN: Motion by Podratz seconded by Baker to adjourn. Motion carried. Meeting adjourned.

  
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President

  
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Clerk-Treasurer

MINONG WATER UTILITY

As continuance of Regular Board Meeting of December 2, 2013

MINUTES: Motion by Ellenberger, seconded by Nelson to approve minutes of November 4, 2013. 7-Ayes. Motion carried.

WATER TOWER: Rasmussen suggested that maybe the water tower repairs could be funded by safe drinking water program if it is to re-habilitate the water tower. He will check with the DNR and if it is then MSA will submit intent to apply and project evaluation ranking form, at no charge. Motion by Podratz, seconded by Ellenberger to have Rasmussen check on this and submit ITA and PERF if it is relevant. 7-Ayes. Motion carried.

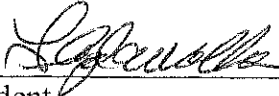
Proposal submitted by KLM Engineering, Inc for patch work on the water tower. Proposal is \$1900. Motion by Wallace, seconded by Podratz to table this until more information can be obtained. 7-Ayes. Motion carried.

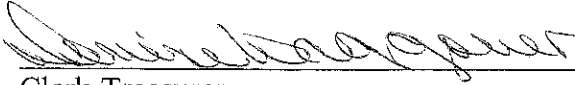
PRIVATE WELL  
ORDINANCE:

Hallock put old ordinance and DNR sample ordinance together to make new ordinance that is DNR compliant. Clerk and Deputy will look over new ordinance for any errors. Motion by Podratz, seconded by Baker to accept Hallock's amended ordinance concerning private wells. 7-Ayes. Motion carried.

VOUCHERS: Motion by Baker, seconded by Ellenberger to approve following invoices #7654-7670. 7-Ayes. Motion carried.

ADJOURN: Motion by Podratz, seconded by Baker to adjourn. Motion carried. Meeting adjourned.

  
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President

  
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Clerk-Treasurer