

MINUTES OF THE REGULAR BOARD MEETING OF THE
VILLAGE OF MINONG, WI HELD IN THE VILLAGE HALL,
MONDAY JANUARY 9, 2017 AT 6:00 P.M.

- CALL TO ORDER: The Regular Meeting of the Minong Village Board was called to order by Village President Michael Bobin on Monday January 9, 2017 at 6:00 p.m.
- ROLL CALL: Board members present were Randy Johnson, Larry Lee, James Schaefer, Andy Podratz, Linda Ellenberger, and Karen Baker. A quorum does exist and the meeting properly noticed.
- Also present: Ken Weinaug, Todd Conaway, Dennis Stuart, Erik Gulbrandsen, Bill Hallock, Dan Myers, Chris Holland, and David Rasmussen.
- AGENDA: Motion by Baker, seconded by Ellenberger to approve the agenda. 7-Ayes. Motion carried.
- MINUTES: Motion by Ellenberger, seconded by Bobin to approve the minutes from 12/5/16 of the Regular Board Meeting, the minutes from the CDBG Public Hearing, and to amend the Water Utility minutes from 4/4/16, to read *Motion by Lee, seconded by Schaefer to approve the bid from TMI Coatings for \$323,400. 6-Ayes. Motion carried.* 7-Ayes. Motion carried.
- VOUCHERS: Motion by Lee, seconded by Ellenberger to approve voucher #27778 – 27859. 7-Ayes. Motion carried.
- CORRESPONDENCE: Ken Weinaug from the Community Center was here and stated that the new center is back on schedule, with a target date of August, 1, 2017.
U.S. Census Bureau, is now conducting the 2017 Boundary and Annexation Survey
Todd Conaway had paid for the Kroeze Benefit (rental and deposit) and was asking to have hall fee waived. Motion by Podratz, seconded by Ellenberger to waive the hall fee, while not setting a precedence for other events. 7-Ayes. Motion carried.
Trustee Randy Johnson has filed Non-Candidacy papers. The board thanked him for his 3 terms as Trustee.
- PUBLIC COMMENT: None
- POLICE REPORT: Motion by Podratz, seconded by Baker to accept the Police Report. 7-Ayes. Motion carried.
- OPERATOR LICENSE: Motion by Baker, seconded by Ellenberger to grant Samantha Hulquist an Operators' License for the year 2016-17. 7-Ayes. Motion carried.

REGULAR BOARD MEETING
PAGE TWO
JANUARY 9, 2017

SQUAD COMPUTER: Police computers are still running with XP and are not compatible with the state system. Approximate value of new computer is between \$3,000 and \$3500. Motion by Bobin, seconded by Schaefer to approve purchasing computers not to exceed \$4,000. 7-Ayes. Motion carried.

PLANNING COMMISSION RECOMMENDATION: Planning Commission Board recommended to deny the Conditional Use Permit for Jay Link/Cory Peterson (agent) for the purpose of remodeling the building for residential rental purposes. Denial was based on application asking for a residential unit, and not stating the building was going to be used for more than one residence. 1 unit out of the proposed 4 units met the 1100 square feet code. Right of ways are too close, parking problems, lot size is too small per village ordinance. Motion by Bobin, seconded by Baker to deny the Conditional Use Permit for property located at 460 5th Ave. 7-Ayes. Motion carried.

HOUSING AUTHORITY CONTRACT/PILT: WCHA manages the Edgewood Apartments. Rural Development owns the mortgage and HUD manages the subsidies. The Village of Minong Housing Authority's name is on the mortgage as owners. The contract for PILT will remain the same. A board made up of Monica Moen, Michael Bobin, and Dennis Stuart will meet with Holland to discuss and possibly sign Edgewood Apartments over to Spooner Housing Authority.

FIRE & AMBULANCE: Discussion on phone stipend for Chief Barrett and Ambulance President Miller.

STREETS & ALLEYS: Nothing

LANDFILL: Nothing

NEWSLETTER: All looks good for this quarter's newsletter

NEXT MEETING: Next meeting on February 6, 2017 at 6:00 p.m.

ADJOURN: Motion by Podratz, seconded by Baker to adjourn. All ayes. Meeting adjourned.

Village President

Clerk/Treasurer

MINUTES OF THE REGULAR BOARD MEETING OF THE
VILLAGE OF MINONG, WI HELD IN THE VILLAGE HALL,
MONDAY FEBRUARY 6, 2017 AT 6:00 P.M.

- CALL TO ORDER: The Regular Meeting of the Minong Village Board was called to order by Village President Michael Bobin on Monday February 6, 2017 at 6:00 p.m.
- ROLL CALL: Board members present were Randy Johnson, Larry Lee, James Schaefer, Andy Podratz, Linda Ellenberger, and Karen Baker. A quorum does exist and the meeting properly noticed.
- Also present: Erik Gulbrandsen, Bill Hallock, Keith Wehmhoefer, Dan Myers, Chris Holland, and Casey Haime
- AGENDA: Motion by Baker, seconded by Ellenberger to approve the agenda. 7-Ayes. Motion carried.
- MINUTES: Motion by Ellenberger, seconded by Baker to approve the minutes from 1/9/17 of the Regular Board Meeting. 7-Ayes. Motion carried.
- VOUCHERS: Motion by Lee, seconded by Baker to approve voucher #27860 – 27899. 7-Ayes. Motion carried.
- CORRESPONDENCE: Ken Weinaug from the Community Center was not here. There was a DOT permit for construction of a temporary commercial driveway to Highway 77. This is to be used and removed no later than June 30, 2017.
*Water Infrastructure Finance Innovation Act is through the EPA, loans, for improvements on water/sewer structures. Hallock to talk to Rasmussen from MSA and bring back to board.
*TID Law Changes are requiring that a report be sent to the other taxing jurisdictions outlining the TIDs and to form a joint review board.
*Northwood High School has a program in place to send food home on the weekends for students in need. They are asking for donations.
*US Census Bureau annex changes.
- PUBLIC COMMENT: None
- POLICE REPORT: Motion by Podratz, seconded by Ellenberger to accept the Police Report. 7-Ayes. Motion carried.
- OPERATOR LICENSE: Motion by Baker, seconded by Podratz to grant Erin Peterson an Operators' License for the year 2016-17. 7-Ayes. Motion carried.

REGULAR BOARD MEETING
PAGE TWO
FEBRUARY 6, 2017

KENNEL LICENSE: Motion by Baker, seconded by Podratz to grant a kennel license to Kelly McGraw. 7-Ayes. Motion carried.

VOM HOUSING CONTRACT
WITH WASHBURN
COUNTY HOUSING
AUTHORITY:

On the recommendation of the VOM Housing Committee, Motion by Bobin, seconded by Podratz to turn the VOM Housing apartments ownership over to the WCHA. 7-Ayes. Motion carried.

FIRE & AMBULANCE: There was a clerical error in the mailings of several Fire & Ambulance Personnels W2s which resulted in some Social Security numbers showing through the envelopes. The Village Board would like clerk to check on how many people were affected, how many would be interested, and a couple of different coverages such as Credit Wise, LifeLock, All Clear, and Identity Theft Shield. Motion by Bobin, seconded by Ellenberger to find out how many people were affected, first before any action is taken. 7-Ayes. Motion carried.

STREETS & ALLEYS: Motion by Bobin, seconded by Podratz to authorize Keith Wehmhoefer, and William Hallock to obtain products for public roadways from the Washburn County Highway Department. 7-Ayes. Motion carried.

LANDFILL: 2017 Municipal Cleanup Day funds made available are \$2,000.

MTAW SPRING CONF: Board gives permission for Waggoner to attend the spring conference from 4/26-4/28.

STREETS COMMITTEE: The Streets Committee will meet on 2/14 at 4:30 p.m. to discuss 5-year road plan.

NEXT MEETING: Next meeting on March 6, 2017 at 6:00 p.m.

ADJOURN: Motion by Podratz, seconded by Baker to adjourn. All ayes. Meeting adjourned.

Village President

Clerk/Treasurer

MINUTES OF THE REGULAR BOARD MEETING OF THE
VILLAGE OF MINONG, WI HELD IN THE VILLAGE HALL,
MONDAY MARCH 6, 2017 AT 6:00 P.M.

- CALL TO ORDER: The Regular Meeting of the Minong Village Board was called to order by Village President Michael Bobin on Monday March 6, 2017 at 6:00 p.m.
- ROLL CALL: Board members present were Randy Johnson, Larry Lee, James Schaefer, Andy Podratz, Linda Ellenberger, and Karen Baker. A quorum does exist and the meeting properly noticed.
- Also present: Bill Hallock, Keith Wehmhoefer, Dan Myers, Casey Haime, Jim Smith, Dennis Stuart, Dave Rasmussen, Tracy Elkins, Nancy & Tony Barbee, Jessie Wells, and Corey Peterson.
- AGENDA: Motion by Baker, seconded by Ellenberger to approve the agenda. 7-Ayes. Motion carried.
- MINUTES: Motion by Ellenberger, seconded by Johnson to approve the minutes from 2/6/17 of the Regular Board Meeting, and Streets Committee minutes from 2/14/17. 7-Ayes. Motion carried.
- VOUCHERS: Motion by Lee, seconded by Baker to approve voucher #27900 – 27958. 7-Ayes. Motion carried.
- CORRESPONDENCE: Ken Weinaug from the Community Center was not here.
*Washburn County Housing Authority sent a copy of the letter that was sent to the Washburn County Supervisors advising them of the mutual agreement between WCHA and the Village of Minong to transfer ownership of Edgewood Apts.
*Letter of explanation of non-renewal form Travelers Insurance. Travelers is withdrawing as a servicing carrier in the state of Wisconsin. The Village will be receiving a renewal quote from Employers Mutual Casualty Company. Coverage and prices will not change.
*Letter from Northwood School extending their thanks for allowing the local law enforcement to serve as their school liaison.
- HALL RENTAL: Tony Barbee is putting on a “We Thank You Dinner” for members and former members of the Minong Fire & EMS Department, and the Minong Police Department and would like the hall fee waived. Motion by Baker, seconded by Ellenberger to waive the hall fee but a cleaning deposit of \$150 will still have to be given. 5-Ayes. 2-Abstain. Motion carried.
- PUBLIC COMMENT: None
- POLICE REPORT: Motion by Podratz, seconded by Ellenberger to accept the Police Report. 7-Ayes. Motion carried.

REGULAR BOARD MEETING
PAGE TWO
MARCH 6, 2017

OPERATOR LICENSE: Motion by Baker, seconded by Ellenberger to grant Chad Nedland an Operators' License for the year 2016-17. 7-Ayes. Motion carried.

PLANNING COMMISSION

RECOMMENDATION: The Planning Commission held a meeting on 2/14 for a request from Jay Link/Cory Peterson (agent), to remodel the inside of the old sports shop at 460 5th Ave. W., into a multi-family dwelling with 4 units. The recommendation to the board from the Planning Commission is to deny this request based on the recent application that does not include an extra adjoining lot, and that it does not meet width requirements. Motion by Baker, seconded by Bobin to deny the conditional use permit for property at 460 5th Ave. W. 7-Ayes. Motion carried.

MINONG CHAMBER: Tracy Elkins, representative for Minong Chamber would like some road closures for the upcoming Minong Summer Days from 7/20 – 7/23/17. Elkins will meet with Dennis Stuart on road closures for the event.

HALL TABLE/CHAIRS: The hall is in need of new tables and chairs. By swapping out a dozen chairs at a time the old worn ones can be purged. NHS is interested in purchasing 15 old tables for \$30 a table, which would just about cover the price of 4 new tables. Motion by Bobin, seconded by Baker to sell the old tables at \$30 a table to NHS, and purchase a dozen chairs for \$500 and take the money out of the hall expense account. 7-Ayes. Motion carried.

MSA PROFESSIONAL
SERVICES AGREEMENT
FOR TIF/ACT 257:

Dave Rasmussen representing MSA explained that there were several changes to the TIF Law. Communities need to establish a standing Joint Review Board that must meet annually and review the annual report for each TIF. This report needs to be submitted to the state prior to July 1 of each year. MSA is prepared to provide templates, submission to the state, and projections to the Village for this first year and teach office staff to prepare them to submit on their own for next year. Motion by Baker, seconded by Lee to agree to terms of the professional services agreement with MSA at a price up to \$3,500, which is TIF eligible. 7-Ayes. Motion carried.

REGULAR BOARD MEETING
PAGE THREE
MARCH 6, 2017

IDENTITY THEFT: Motion by Bobin, seconded by Baker to forward the information that the clerk gathered to the Fire & Ambulance Corporate Board for their meeting in March.

STREETS COMMITTEE: The Streets Committee met on 2/14 to discuss the 5-year road plan. LRIP funds will be available in 2018, so at such time they will move the items up one year. Committee would also like to see more of a percentage of the Transportation Aids from the state go to repairing the village streets. Discussion at next years budget.

LANDFILL: Nothing to report

WMCA DISTRICT MEETING: Waggoner and Lee would like to attend the District 1 & 2 Meeting in Rice Lake on March 17. Since they both will be gone the office would need to close. Motion by Baker, seconded by Podratz to close the office and let them attend the training in Rice Lake, WI. 7-Ayes. Motion carried.

TOWNS ASSOC MTG: Bobin suggested that the board members try and attend the WI Towns Association district meeting in Cable WI on Saturday April 1. Board members to let clerk know if they plan to attend.

NEXT MEETING: Next meeting moved to the second Monday of the month because of April Election the next day. Next meeting is Monday, April 10th at 6:00 p.m.

ADJOURN: Motion by Podratz, seconded by Baker to adjourn. All ayes. Meeting adjourned.

Village President

Clerk/Treasurer