

## MINONG WATER UTILITY

As continuance of Regular Board Meeting of January 9, 2017

- MINUTES: Motion by Ellenberger seconded by Bobin to approve the minutes of 12/5/16 and to amend the minutes from 4/4/16 to read\*Motion by Lee, seconded by Schaefer to approve the bid from TMI Coatings for #323,400. 6-Ayes. Motion carried\*. 7-Ayes. Motion carried.
- VOUCHERS: Motion by Lee, seconded by Baker to approve voucher # 7927 – 7948. 7-Ayes. Motion carried.
- MSA-UPDATE: Request by IUPAT DC 82 for TMI's certified payroll records. The village needs to authorize the release of these records to them. Motion by Podratz, seconded by Ellenberger to have MSA release certified payroll records to authorized field representative, Alan Hanson. 7-Ayes. Motion carried. Motion by Bobin to amend previous motion to also authorize KLM to release copies of superintendent site logs, sign-in sheets and/or other documentation detailing the number of workers on site per day. 7-Ayes. Motion carried. Rasmussen updated the board on CDBG fund amounts and Village match amounts, total project costs, KLM expenses and remaining work. Discussed putting a fence up around the Water Tower using CDBG and Village funds.
- ADJOURN: Motion by Podratz, seconded by Baker to adjourn. All ayes. Meeting adjourned.

---

 Village President

---

 Clerk/Treasurer

## MINONG WATER UTILITY

As continuance of Regular Board Meeting of February 6, 2017

- MINUTES: Motion by Ellenberger, seconded by Baker to approve the minutes of 1/9/17. 7-Ayes. Motion carried.
- VOUCHERS: Motion by Lee, seconded by Baker to approve voucher #7949-7965. 7-Ayes. Motion carried.
- RURAL WATER CONVENTION: Board approved Hallock to attend the 2017 Rural Water Convention from 3/27 – 3/31.
- NEW HYDRANT PARTS: Wehmhoefer would like to replace the heads on the water hydrants. To do 2 hydrants would cost roughly \$2,500. There are 10 hydrants that turn tight so all together would cost roughly \$4,200. Motion by Schaefer, seconded by Podratz to have this work done on the hydrants. 7-Ayes. Motion carried.
- ADJOURN: Motion by Podratz, seconded by Baker to adjourn. All ayes. Meeting adjourned.

---

 Village President

---

 Clerk/Treasurer

MINONG WATER UTILITY

As continuance of Regular Board Meeting of March 6, 2017

MINUTES: Motion by Ellenberger, seconded by Johnson to approve the minutes of 2/6/17. 7-Ayes. Motion carried.

VOUCHERS: Motion by Lee, seconded by Baker to approve voucher #7966-7985. 7-Ayes. Motion carried.

KLM: KLM Engineering has completed inspection services per the specification for the Water Tower Project. Motion by Baker, seconded by Johnson to approve the Ground Storage Reservoir (#1)(Water Tower) as complete. 7-Ayes. Motion carried.

ADJOURN: Motion by Podratz, seconded by Baker to adjourn. All ayes. Meeting adjourned.

\_\_\_\_\_  
Village President

\_\_\_\_\_  
Clerk/Treasurer

MINONG WATER UTILITY

As continuance of Regular Board Meeting of April 10, 2017

MINUTES: Motion by Ellenberger, seconded by Johnson to approve the minutes of 3/6/17. 6-Ayes. Motion carried.

VOUCHERS: Motion by Baker, seconded by Ellenberger to approve voucher #7986-8006. 6-Ayes. Motion carried.

TMI PAY REQUEST

#4: TMI is requesting the whole amount of \$16,170. The Village, at KLM's recommendation, paid TMI \$3,565.75. A letter was sent outlining the Village's position on the final pay request.

ADJOURN: Motion by Podratz, seconded by Baker to adjourn. All ayes. Meeting adjourned.

\_\_\_\_\_  
Village President

\_\_\_\_\_  
Clerk/Treasurer

## MINONG WATER UTILITY

As continuance of Regular Board Meeting of May 1, 2017

MINUTES: Motion by Ellenberger, seconded by Baker to approve the minutes of 4/10/17. 7-Ayes. Motion carried.

VOUCHERS: Motion by Lee, seconded by Baker to approve voucher #8007 - 8030. 7-Ayes. Motion carried.

PSC RESOLUTION: The Village of Minong Utility No. 3760 has authorized the lower of line 31 or 32 from the public service commission report as allowed under S. 66.0811 (2), stats.

## WATER RATE

INCREASE 2018: The Finance Committee has recommended to increase water fees by 3%. Clerk to do a Simplified Rate Increase with the PSC. Motion by Baker, seconded by Lee to increase fees starting in January 2018. 7-Ayes. Motion carried.

ADJOURN: Motion by Podratz, seconded by Baker to adjourn. All ayes. Meeting adjourned.

---

Village President

---

Clerk/Treasurer

## MINONG WATER UTILITY

As continuance of Regular Board Meeting of June 5, 2017

MINUTES: Motion by Ellenberger, seconded by Lee to approve the minutes of 5/1. 7-Ayes. Motion carried.

VOUCHERS: Motion by Lee, seconded by Haime to approve voucher #8031 - 8053. 7-Ayes. Motion carried.

## AQUATIC CENTER

4" METER: The Aquatic Center needs a 4" meter installed. PSC regulates that the village pay for that meter. It also requires a strainer. Total meter & strainer is \$4,568.27. Motion by Bobin, seconded by Lee to purchase the 4" meter with a strainer, money to be taken out of water depreciation fund. 7-Ayes. Motion carried.

ADJOURN: Motion by Podratz, seconded by Baker to adjourn. All ayes. Meeting adjourned.

---

Village President

---

Clerk/Treasurer

MINONG WATER UTILITY

As continuance of Regular Board Meeting of June 19, 2017

MINUTES: Motion by Ellenberger, seconded by Lee to approve the minutes of 6/5/17. 7-Ayes. Motion carried.

ADJOURN: Motion by Podratz, seconded by Baker to adjourn. All ayes. Meeting adjourned.

\_\_\_\_\_  
Village President

\_\_\_\_\_  
Clerk/Treasurer

MINONG WATER UTILITY

As continuance of Regular Board Meeting of July 10, 2017

MINUTES: Motion by Ellenberger, seconded by Haime to approve the minutes of 6/19. 7-Ayes. Motion carried.

VOUCHERS: Motion by Lee, seconded by Ellenberger to approve voucher #8054 - 8073. 7-Ayes. Motion carried.

WATER CD DUE: The water operations account is in need of operating funds. The water has a CD at Citizens Community Federal in Spooner, WI that will mature on 7/17/17, in the amount of \$59,215.89. CCF will renew the CD for \$30,000 at an interest rate of 1.1% for 12 months. That would leave \$29,215.89 for the village to deposit into the water operations fund. Motion by Bobin, seconded by Lee to renew the CD for \$30,000 at an interest rate of 1.1% at CCF Bank for 12 months, and deposit the \$29,215.89 into the water operations fund at Shell Lake State Bank. 7-Ayes. Motion carried.

ADJOURN: Motion by Podratz, seconded by Ellenberger to adjourn. All ayes. Meeting adjourned.

\_\_\_\_\_  
Village President

\_\_\_\_\_  
Clerk/Treasurer

## MINONG WATER UTILITY

As continuance of Regular Board Meeting of August 7, 2017

- MINUTES: Motion by Ellenberger, seconded by Podratz to approve the minutes of 7/10/17. 7-Ayes. Motion carried.
- VOUCHERS: Motion by Lee, seconded by Haime to approve voucher #8074 - 8096. 7-Ayes. Motion carried.
- ADJOURN: Motion by Podratz, seconded by Baker to adjourn. All ayes. Meeting adjourned.

---

Village President

---

Clerk/Treasurer

## MINONG WATER UTILITY

As continuance of Regular Board Meeting of September 11, 2017

- MINUTES: Motion by Ellenberger, seconded by Podratz to approve the minutes of 7/10/17. 7-Ayes. Motion carried.
- VOUCHERS: Motion by Lee, seconded by Haime to approve voucher #8097 - 8115. 7-Ayes. Motion carried.
- WATER TOWER  
KLM & TMI: Scott Salmon representative from TMI is maintaining that the work was not completed on time due to weather (rain days in particular). They are asking for the full amount, not the partial final payment that the Village sent them. Rodney Ellis representative from KLM disputes the weather claim. Motion to forward a recorded copy of this meeting, and documentation to Village Attorney by Podratz, seconded by Baker. All ayes. Motion carried.
- WATER TOWER  
FENCING: Request for extra grant funds would not be in the time frame allowed. 6-foot high fence around the water tower would be approximately \$9,455. Board would like this referred to 2018 budget.
- ADJOURN: Motion by Podratz, seconded by Baker to adjourn. All ayes. Meeting adjourned.

---

Village President

---

Clerk/Treasurer

MINONG WATER UTILITY

As continuance of Regular Board Meeting of October 2, 2017

MINUTES: Motion by Lee, seconded by Haime to approve the minutes of 9/11/17. 7-Ayes. Motion carried.

VOUCHERS: Motion by Lee, seconded by Haime to approve voucher #8116-8131. 7-Ayes. Motion carried.

CLOSED SESSION: Motion by Ellenberger, seconded by Podratz to go into closed session pursuant to State statutes 19.85 (1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Unanimous, motion carried.

OPEN SESSION: Motion by Baker, seconded by Podratz to go into open session. All ayes. Motion carried.

ACTION ON CLOSED

SESSION: Motion by Bobin, seconded by Ellenberger, to offer to TMI, in addition to check #8003 sent in March of 2017 for \$3,565.75, \$3,000. Attorney Frost will issue a letter within 7-10 days outlining the Villages position on this matter. 7-Ayes. Motion carried.

WATER TOWER  
FENCING AND  
SIGNAGE:

Schaefer mentioned that there is zero signage (no trespassing) at the water tower. Hallock will look into a smaller diameter fence with same height. Public Works will also get No Trespassing signs.

ADJOURN: Motion by Podratz, seconded by Baker to adjourn. All ayes. Meeting adjourned.

---

Village President

---

Clerk/Treasurer

As continuance of Regular Board Meeting of November 6, 2017

MINUTES: Motion by Ellenberger, seconded by Haime to approve the minutes of 10/2/17. 7-Ayes. Motion carried.

VOUCHERS: Motion by Lee, seconded by Podratz to approve voucher #8132-8115. 7-Ayes. Motion carried.

RESOLUTION # 200-111-2017: Motion by Haime, seconded by Lee to allow a Simplified Rate Increase, with the Public Service Commission, of 3% to the Water Utility, effective December 31, 2017 with customers seeing the adjustment on their 1st quarter water bill. 7-Ayes. Motion carried.

CLOSED SESSION: Motion by Podratz, seconded by Ellenberger to go into closed session pursuant to State statutes 19.85 (1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Unanimous, motion carried.

OPEN SESSION: Motion by Ellenberger, seconded by Lee to go into open session. All ayes. Motion carried.

ACTION ON CLOSED SESSION: Motion by Bobin, seconded by Lee, to send the full \$12,500 to TMI with a request that they send back the first 2 checks, and a note attached to the letter that if asked in the future could the village recommend TMI, the answer would be no. 7-Ayes. Motion carried. Attorney Frost to draft this letter.

ADJOURN: Motion by Podratz, seconded by Lee to adjourn. All ayes. Meeting adjourned.

\_\_\_\_\_  
Village President

\_\_\_\_\_  
Clerk/Treasurer

As continuance of Regular Board Meeting of November 20th, 2017

MINUTES: Motion by Ellenberger, seconded by Haime to approve the minutes of 11/06/2017. 7-Ayes. Motion carried.

ADJOURN: Motion by Podratz, seconded by Baker to adjourn. All Ayes. Meeting adjourned.

\_\_\_\_\_  
Village President

\_\_\_\_\_  
Clerk/Treasurer

MINONG WATER UTILITY

As continuance of Regular Board Meeting of December 4<sup>th</sup>, 2017

MINUTES: Motion by Ellenberger, seconded by Haime to approve the minutes of 11/20/17. 7-Ayes. Motion carried.

VOUCHERS: Motion by Lee, seconded by Baker to approve voucher #8158 - 8178. 7-Ayes. Motion carried.

2018 WATER  
BUDGET: Motion by Baker, seconded by Haime to adopt the 2018 Water Budget. Revenues \$155,660, and Expenditures \$156,274. 6-Ayes. 1-Abstain-Lee. Motion carried.

ADJOURN: Motion by Podratz, seconded by Baker to adjourn. All ayes. Meeting adjourned.

---

Village President

---

Clerk/Treasurer



