

MINUTES OF THE REGULAR BOARD MEETING OF THE
VILLAGE OF MINONG, WI HELD IN THE VILLAGE HALL,
MONDAY JANUARY 8, 2018 AT 6:00 P.M.

- CALL TO ORDER: The Regular Meeting of the Minong Village Board was called to order by Village President Micheal Bobin on Monday January 8, 2018 at 6:00 p.m.
- ROLL CALL: Board members present were Andy Podratz, Karen Baker, James Schaefer, Larry Lee, Casey Haime, and Linda Ellenberger.
- ALSO PRESENT: Erik Gulbrandsen, Dennis Stuart, Bill Hallock, Keith Wehmhoefer, and Dan Myers.
- AGENDA: Motion by Baker, seconded by Haime to approve the agenda. 7-Ayes. Motion carried.
- MINUTES: Motion by Ellenberger, seconded by Lee to approve the minutes from the Regular Board Meeting on 12/4/17 and the Special Board Meeting on 12/4/17. 7-Ayes. Motion carried.
- TREASURER'S REPORT: Motion by Lee, seconded by Haime to approve voucher #28403 - 28470 in the general fund. 7-Ayes. Motion carried.
- CORRESPONDENCE: *Bobin read Minong Area chamber of Commerce's request for member enrollment for 2018.
- PUBLIC COMMENT: None.
- POLICE REPORT: Motion by Podratz, seconded by Baker to accept the police report. 7-Ayes. Motion carried.
- KENNEL LICENSE: Motion by Baker, seconded by Podratz to approve a kennel license for Donald & Marilyn Kruze for the 2017-18 license year. 7-Ayes. Motion carried.
- QUIT CLAIM DEED
LISENBY: Motion by Podratz, seconded by Ellenberger to accept the Quit Claim Deed for Lisenby Properties. 7-Ayes. Motion carried.
- STREETS/ALLEYS: Nothing at this time.
- LANDFILL: Nothing at this time

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- AUDIT PROPOSALS: A Audit Proposal was submitted from: Baker Tilly, Hawkins Ash, WIPFLI, and Bauman Associates. The Finance Committee members looked over each proposal at different times and all seemed to be in agreement. Motion by Lee, seconded by Ellenberger to accept Bauman Associates proposal. 7-Ayes. Motion carried.
- 4TH QTR NEWSLETTER: Motion by Bobin, seconded by Lee to accept the 4th Qtr Newsletter to be distributed in the 4th Qtr Sewer/Water bills.
- NEXT MEETING: Next Regular Board meeting will be Monday February 5th, at 6:00 p.m.
- ADJOURN: Motion by Podratz, seconded by Baker to adjourn. 7 Ayes. Motion carried. Meeting adjourned.

Village President

Clerk/Treasurer

MINUTES OF THE REGULAR BOARD MEETING OF THE
VILLAGE OF MINONG, WI HELD IN THE VILLAGE HALL,
MONDAY FEBRUARY 5, 2018 AT 6:00 P.M.

- CALL TO ORDER: The Regular Meeting of the Minong Village Board was called to order by Village President Micheal Bobin on Monday February 5, 2018 at 6:00 p.m.
- ROLL CALL: Board members present were Andy Podratz, Karen Baker, James Schaefer, Casey Haime, Linda Ellenberger, absent Larry Lee.
- ALSO PRESENT: Erik Gulbrandsen, Dennis Stuart, Bill Hallock, Keith Wehmhoefer, Jim Smith, Jerry Smith, Tracy Elkings and Dan Myers.
- AGENDA: Motion by Baker, seconded by Ellenberger to approve the agenda. 6-Ayes. Motion carried.
- MINUTES: Motion by Ellenberger, seconded by Haime to approve the minutes from the Regular Board Meeting on 1/8/18. 6-Ayes. Motion carried.
- TREASURER'S REPORT: Motion by Haime, seconded by Podratz to approve voucher #28471 - 28527 in the general fund. 6-Ayes. Motion carried.
- CORRESPONDENCE: *Bobin reported on the 77/53 intersection and the proposed improvement. The DOT will be at our next regular board meeting in March, and may, at another time have a public presentation.
*C.O.M.F.O.R.T.S. has been given an anonymous donation \$10,000 match challenge. Motion by Schaefer, seconded by Podratz to give \$100 donation. 6-Ayes. Motion carried.
- PUBLIC COMMENT: None.
- POLICE REPORT: Motion by Podratz, seconded by Baker to accept the police report. 6-Ayes. Motion carried.
- OPERATOR LICENSE: Motion by Podratz, seconded by Haime to grant an Operator's license for the 2017-18 year to Jacob Smith. 6-Ayes. Motion carried.
- KENNEL LICENSE: Motion by Baker, seconded by Ellenberger to approve a kennel license for Kelly McGraw for the 2017-18 license year. 6-Ayes. Motion carried.
- QUIT CLAIM DEED
LISENBY: Motion by Podratz, seconded by Ellenberger to accept the Quit Claim Deed for Lisenby Properties. 7-Ayes. Motion carried.

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February 5, 2018

- STREETS/ALLEYS:** Nothing at this time.
- LANDFILL:** Nothing at this time.
- SUMMER DAYS:** Summer Days has been moved to June 29, 30 & July 1st, 2018. There will be a Carnival, Food Vendors, Games, Softball Tournament, and Music. Discussion held on barricade issue from last year, using small ballfield, accessing the volleyball court, picnic license, road closures.
- BUILDING INSPECTOR:** Question arose about Building Inspector payroll. Is it part of police chief duties or separate. Clerk will check previous years minutes for clarification.
- GOOD FRIDAY HOURS:** Clerk brought it to board's attention of possible overtime. State Statutes requires the village office to be open on Good Friday (March 30), all day. Clerk will stay for the whole day with holiday pay.
- NEXT MEETING:** Next Regular Board meeting will be Monday March 5th , at 6:00 p.m.
- ADJOURN:** Motion by Podratz, seconded by Baker to adjourn. 7 Ayes. Motion carried. Meeting adjourned.

Village President

Clerk/Treasurer

MINUTES OF THE REGULAR BOARD MEETING OF THE
VILLAGE OF MINONG, WI HELD IN THE VILLAGE HALL,
MONDAY MARCH 5, 2018 AT 6:00 P.M.

- CALL TO ORDER: The Regular Meeting of the Minong Village Board was called to order by Village President Micheal Bobin on Monday March 5, 2018 at 6:00 p.m.
- ROLL CALL: Board members present were Andy Podratz, Karen Baker, James Schaefer, Casey Haime, Linda Ellenberger, and Larry Lee.
- ALSO PRESENT: Dennis Stuart, Bill Hallock, Keith Wehmhoefer, Gerry Smith, Tracy Elkings, Dan Myers, Jim Gorud, Greg Helgeson, and Dan Bieberitz.
- AGENDA: Motion by Baker, seconded by Ellenberger to approve the agenda. 7-Ayes. Motion carried.
- MINUTES: Motion by Ellenberger, seconded by Baker to approve the minutes from the Regular Board Meeting on 2/5/18. 7-Ayes. Motion carried.
- TREASURER'S REPORT: Motion by Lee, seconded by Haime to approve voucher #28528 - 28589 in the general fund. 7-Ayes. Motion carried.
- CORRESPONDENCE: *Brownfields conference-this is a conference on successful strategies for redeveloping abandoned or underused industrial and commercial properties. Anyone interested in going, let clerk know.
*C.O.M.F.O.R.T.S. sent an update on dollars donated so far \$5,073.
*WRWA will have their annual membership meeting on Wednesday March 27th. Anyone interested in going, let clerk know.
*DOT presented alternative routes for Hwy 53/77 intersection. They will at a later date hold public presentation.
- PUBLIC COMMENT: None.
- POLICE REPORT: Motion by Podratz, seconded by Ellenberger to accept the police report. 7-Ayes. Motion carried.
- OPERATOR LICENSE: Motion by Podratz, seconded by Lee to grant an Operator's license for the 2017-18 year to Lisa Featherly. 7-Ayes. Motion carried.
- SUMMER DAYS PICNIC LICENSE: The Application was never submitted. Will put on agenda for next meeting.
- BOND FAMILY CEMETERY: Jim Gorud wanted the village to be aware that there is the possibility that there could be a burial place with 3 people in it, in the village limits. Bobin has checked into this and the county has no record. Gorud will continue to look into this.

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MARCH 5, 2018

405 DAVIS STREET: There has been a complaint about junk in the yard encroaching on another homeowners property. Chief Stuart checked and it doesn't seem to be violating the village's ordinance. He will check again in the spring after the snow melts.

LRIP FUNDS: The plan right now is to resurface, (hot mix asphalt), Main Street, Richards Ave toward 8th Avenue. The Estimated cost is \$20,000. The State has agreed to \$8,492.29. The Village portion is \$12,507.71. The funds need to be used within 2 years of agreement. Board would like to discuss the best use of these funds at next month's meeting.

COMBINING CASH ACCTS: Clerk asked that general, sewer, and water cash accounts be combined into one account. Discussion held. Motion by Ellenberger, seconded by Podratz to combine general, sewer, and water cash accounts into one cash account. 7-Ayes. Motion carried.

ACH PAYMENTS: Motion by Baker, seconded by Podratz to allow clerk, once one cash account has been established, to authorize ACH payments, as long as there is no cost to the village. 7-Ayes. Motion carried.

LANDFILL: Municipal Cleanup Day funds available are up to \$2,200 for this year.

MUNICIPAL TREASURERS

APPRECIATION WEEK: Scott Walker has proclaimed April 15 – 21, 2018 as Municipal Treasurers Appreciation Week.

MTAW SPRING CONF: Motion by Lee, seconded by Baker to allow D Waggoner to attend the MTAW spring conference in Kohler, WI for the dates 4/25 – 4/27/18, for an approximate cost of \$450. 7-Ayes. Motion carried.

CELENTANO ESTATE: The Celentano Estate has been closed and a check has been made to the Village in the amount of \$5,000. Discussion on how to disburse this amount. Wehmhoefer will talk with the Girl Scout troop about flowers, which is what Celentano's wishes were.

PROPERTY AND LIABILITY

INSURANCE: Will send this to Finance Committee and probably bid out next year.

NEXT MEETING: Next Regular Board meeting will be Monday April 9th, at 6:00 p.m.

ADJOURN: Motion by Podratz, seconded by Baker to adjourn. 7 Ayes. Motion carried. Meeting adjourned.

Village President

Clerk/Treasurer

MINUTES OF THE REGULAR BOARD MEETING OF THE
VILLAGE OF MINONG, WI HELD IN THE VILLAGE HALL,
MONDAY APRIL 9, 2018 AT 6:00 P.M.

- CALL TO ORDER:** The Regular Meeting of the Minong Village Board was called to order by Village President Micheal Bobin on Monday April 9, 2018 at 6:00 p.m.
- ROLL CALL:** Board members present were Andy Podratz, Karen Baker, James Schaefer, Casey Haime, Linda Ellenberger, and Larry Lee.
- ALSO PRESENT:** Bill Hallock, Keith Wehmhoefer, Jerry Smith, Tracy Elkings, and Dan Myers
- AGENDA:** Motion by Baker, seconded by Ellenberger to approve the agenda. 7-Ayes. Motion carried.
- MINUTES:** Motion by Ellenberger, seconded by Lee to approve the minutes from the Regular Board Meeting on 3/5/18. 7-Ayes. Motion carried.
- TREASURER'S REPORT:** Motion by Lee, seconded by Haime to approve voucher #28590 - 28625 in the general fund. 7-Ayes. Motion carried.
- CORRESPONDENCE:**
- *League of WI Municipalities Registration Form for Local Gov't 101. This is for anyone new to a Municipality
 - *Minong Area Chamber of Commerce is producing the first edition of the Minong Area Visitors Guide. Anyone interested in advertising please see flyer for more information.
 - *Workshop for Local Planning & Zoning Officials in Chetek on Thursday May 31st at 6:00 p.m. Anyone interested should sign up with clerk.
 - *WI DOT will hold a public involvement meeting to discuss improvements to US 53/WIS77 interchange in the Village of Minong on Wednesday April 18th at the JLAAC from 5:30 to 7 p.m.
 - * Governor Walker had declared April 9-13th as Wisconsin's Tornado & Sever Weather Awareness Week. There is also a skywarn weather spotter training class on Tuesday April 10, at the Spooner Fire Hall Admin Bldg from 6:00 – 8:00 p.m.
- PUBLIC COMMENT:** The Board presented James "Bud" Schaefer a Certificate of Appreciation for his 7 years of service on the Village Board as a Trustee.
- POLICE REPORT:** Motion by Podratz, seconded by Baker to accept the police report. 7-Ayes. Motion carried.
- OPERATOR LICENSE:** None
- KENNEL LICENSE:** None

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APRIL 9, 2018

SUMMER DAYS PICNIC

LICENSE:

Motion by Ellenberger, seconded by Podratz to grant Minong Area Chamber of Commerce a Temporary Class "B"/"Class B" Retailer's License (Picnic) for the dates of June 29, 30th and July 1, 2018. 7-Ayes. Motion carried. Elkins presented a list of proposed road closures and parade route for next meeting.

DIVISION OF VISGER

PROPERTY:

Jason Nelson of Heart of the North Surveying was here representing Corinne Visger in the division of Lot 1 of CSM recorded in Vol. 3 on page 41-A and lot 3 of CSM no. 2407, recorded in Vol. 10 on pages 129-130, being part of outlot 14 of assessor's plat of the Village of Minong, located in the NE ¼ - NE ¼ of section 26, T. 42 N., R. 12 W., in the Village of Minong, Washburn County. The division complies with the Village of Minong Subdivision control ordinance (Sec 14-1-5, (c)(d)(e)(1)(2)(f). Motion by Podratz, seconded by Ellenberger to accept this division of property. 7-Ayes. Motion carried.

CELENTANO TRUST:

Wehmhoefer was not able to talk with the Girl Scouts. Motion by Podratz, seconded by Baker to postpone this until Wehmhoefer can get more information. 7-Ayes. Motion carried.

LRIP FUNDS:

Discussion held on LRIP Funds and other available funds for Business 53. Motion by Podratz, seconded by Baker to stay with the original LRIP proposal, and have Bobin contact MSA for ideas, grants, etc for Business 53. 7-Ayes. Motion carried.

CLOSED SESSION:

Motion by Bobin, seconded by Ellenberger to go into closed session pursuant to WI Stats 19.85 (1)(c). Included in closed session, all board members, and the Clerk/Treasurer & Deputy Clerk/Treasurer. Unless there are any objections-hearing none. Motion carried.

OPEN SESSION:

Motion by Podratz, seconded by Ellenberger to re-convene into Open Session. 7-Ayes. Motion carried. No action required on closed session.

BARRICADE TRAILER:

Wehmhoefer would like permission to purchase a barricade trailer if he sees a deal. Wehmhoefer and Hallock will modify to fit barricades. Motion by Baker, seconded by Lee to give permission to purchase a trailer not to exceed \$3,000. 7-Ayes. Motion carried.

LANDFILL:

"Free day" for Town of Frog Creek is 7/28, Village of Minong is 8/4, and Town of Minong is 8/11.

BOARD OF REVIEW

TRAINING: In Review of Certification, new Trustee Lloyd Wallace and Trustee Larry Lee are not certified. There are 2 training sessions that they can sign up for in the next month, or they can watch the DVD training.

OPEN BOOK: May 7th from 10 a.m. to 12 p.m.

BOARD OF REVIEW: May 15th from 6 p.m. to 8 p.m.

FINANCE MEETING: Tuesday April 17, at 4:30 p.m. at the Village Office.

1st QUARTER

NEWSLETTER: Motion by Lee, seconded by Podratz to accept the 1st Qtr Newsletter. 7-Ayes. Motion carried.

NEXT MEETING: Next Regular Board meeting will be Monday May 7, at 6:00 p.m.

ADJOURN: Motion by Podratz, seconded by Baker to adjourn. 7 Ayes. Motion carried. Meeting adjourned.

Village President

Clerk/Treasurer

MINUTES OF THE REGULAR BOARD MEETING OF THE
VILLAGE OF MINONG, WI HELD IN THE VILLAGE HALL,
MONDAY MAY 7, 2018 AT 6:00 P.M.

- CALL TO ORDER: The Regular Meeting of the Minong Village Board was called to order by Village President Micheal Bobin on Monday May 7, 2018 at 6:00 p.m.
- ROLL CALL: Board members present were Andy Podratz, Karen Baker, Lloyd Wallace, Casey Haime, Linda Ellenberger, and Larry Lee.
- ALSO PRESENT: Bill Hallock, Keith Wehmhoefer, Jerry Smith, Tracy Elkings, Dan Myers Erik Gulbrandsen, Dennis Stuart, Jim Smith and Ken Weinaug
- AGENDA: Motion by Baker, seconded by Ellenberger to approve the agenda. 7-Ayes. Motion carried.
- MINUTES: Motion by Ellenberger, seconded by Lee to approve the minutes from the Regular Board Meeting on 4/9/18. 7-Ayes. Motion carried. Motion by Ellenberger, seconded by Haime to approve the minutes from the Finance Committee Mtg on 4/17/18. 7-Ayes. Motion carried.
- TREASURER'S REPORT: Motion by Lee, seconded by Haime to approve voucher #28626 - 28672 in the general fund. 7-Ayes. Motion carried.
- CORRESPONDENCE: *League of WI Municipalities would like municipalities to share salary information. No objections
*Marsy's Law endorsement. Motion by Podratz, seconded by Baker to endorse Marsy's Law. 7-Ayes. Motion carried.
*Thank you to the Village Board from the family of Marvin Johnson
- PUBLIC COMMENT: None
- POLICE REPORT: Motion by Podratz, seconded by Lee to accept the police report. 7-Ayes. Motion carried.
- OPERATOR LICENSE: None
- KENNEL LICENSE: Motion by Baker, seconded by Wallace to grant a kennel license to Julie Sohn. 7-Ayes. Motion carried.
- SUMMER DAYS: Tent location will be on 1st street between P&L and the Village Hall. Wehmhoefer will coordinate with Dahlberg on any new service at the playpark for the carnival rides and vendors, and the old services on the hall.
* Road closures will be 1st street, 2nd street on the south side of Hwy 77, and Richards Ave, to 5th Ave East, leaving the road open for emergency vehicles and the post office employee parking.

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MAY 7, 2018

*Barricade set-up and removal will be done by Summer Days volunteers and police. Hallock and Wehmhoefer will have barricades in position on Friday, along with black plastic bags for detour routes.

*Discussion held on banners on Dahlberg light poles in the village. Bobin will get in touch with Dahlbergs and ask about putting banners on light poles.

*Concern about the fence at the little ball park behind the post office. Seems to be falling apart in some areas. Discussion held. Motion by Podratz, seconded by Ellenberger to postpone this discussion until next regular board meeting. 7-Ayes. Motion carried.

CELENTANO TRUST: Discussion held. Motion by Baker, seconded by Lee, to post pone until Chamber comes back with a plan. 7-Ayes. Motion carried.

LRIP FUNDS: Board would like to get this project started this year if there is still time to get bids. Project is 2" overlay of Main St. from 250 feet south of Richards Ave. to 8th Avenue. Motion by Wallace, seconded by Baker to get this started as soon as possible for 2018. 7-Ayes. Motion carried.

BUSINESS 53 ROAD PROJECT/MSA: Representatives from MSA, Theresa Anderson & Dave Rasmussen, came to the village and met with Hallock and Bobin, to look at Business 53 and available options. There were 3 options given: #1 Pavement overlay; #2 Pavement mill/pulverize and repave; #3 Complete Reconstruction. A preliminary estimate of probable costs is \$886,300. Motion by Podratz, seconded by Ellenberger, to give MSA permission to submit ITA for CDBG Grant for Business 53. 7-Ayes. Motion carried.

STRIPING ON HWY 77: Hallock and Wehmhoefer will borrow Spooner's striping equipment for parking spaces, crosswalks and curbs on Hwy 77, So Limits Rd, and Business 53. Motion by Wallace seconded by Haime to approve the striping for this year (2018). 7-Ayes. Motion carried.

ATVs ACCESS TO JLAAC: Discussion held on opening Hwy 77 in the village per Wisconsin Act 87, to ATV travel for access to JLAAC and other local businesses. Motion by Wallace, seconded by Baker to open Richards Avenue going west to Hwy 77 to 709 W Hokah, (Dollar General) and 714 W Hokah (JLAAC). 7-Ayes. Motion carried.

LANDFILL: Hazardous material is not being taken in the Village this year.

EMPLOYEE POLICY-SICK LEAVE: Lee will be reviewing the Employee policy.

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MAY 7, 2018

PROPERTY, LIABILITY
& WORKERS COMP

INSURANCE: Discussion held. This insurance for Ambulance, Fire and Village employees will be bid out for 2019.

NEXT MEETING: Next Regular Board meeting will be Monday June 4, at 6:00 p.m., and a second meeting will be 2 weeks later on June 18, at 6:00 p.m.

ADJOURN: Motion by Podratz, seconded by Baker to adjourn. 7 Ayes. Motion carried. Meeting adjourned.

Village President

Clerk/Treasurer

MINUTES OF THE REGULAR BOARD MEETING OF THE
VILLAGE OF MINONG, WI HELD IN THE VILLAGE HALL,
MONDAY JUNE 4, 2018 AT 6:00 P.M.

- CALL TO ORDER: The Regular Meeting of the Minong Village Board was called to order by Village President Micheal Bobin on Monday June 4, 2018 at 6:00 p.m.
- ROLL CALL: Board members present were Andy Podratz, Karen Baker, Lloyd Wallace, Casey Haime, Linda Ellenberger, and Larry Lee.
- ALSO PRESENT: Bill Hallock, Keith Wehmhoefer, Jerry Smith, Tracy Elkings, Dan Myers, Dennis Stuart, and Jim Smith
- AGENDA: Motion by Baker, seconded by Ellenberger to approve the agenda. 7-Ayes. Motion carried.
- MINUTES: Motion by Baker, seconded by Ellenberger to approve the minutes from the Regular Board Meeting on 5/7/18, with the following change, Elking to Elkins. 7-Ayes. Motion carried. Motion by Baker, seconded by Podratz to approve the minutes from the Board of Review on 5/15/18. 7-Ayes. Motion carried.
- TREASURER'S REPORT: No Treasurer's report this meeting, but expenditures were reviewed by the Finance Committee and were in order. Report at 6/18 regular board meeting.
- CORRESPONDENCE: *Lee was able to obtain a WMCA Tuition Scholarship of \$472, for her attendance at the upcoming 2018 UW-Green Bay Clerks Institute. The board thanked and congratulated her.
*Northlakes Community Clinic is holding a fundraiser for their outreach program that addresses substance use disorders and other root causes of disadvantage. RSVP is required as seating is limited.
*WisDOT officially approved and received funding for the J-Turn option at U.S. 53 & Hwy 77 intersection in Minong. No construction date is set, however, they anticipate the J-turn to be constructed by year 2021.
- PUBLIC COMMENT: None
- POLICE REPORT: Motion by Wallace, seconded by Podratz to accept the police report. 7-Ayes. Motion carried.
- CIGARETTE LICENSE: Motion by Wallace seconded by Podratz to approve for the 2018-19 year the following Cigarette Licenses: DC's Victory Lane, Henson's IGA, Minit Mart, and Dollar General Store. 7-Ayes. Motion carried.

CLASS "A" / "CLASS A" Motion by Podratz, seconded by Ellenberger to approve for the 2018-19 year the following Class "A" / "Class A" licenses: DC's Victory Lane, Henson's IGA, and Minit Mart. 7-Ayes. Motion carried.

CLASS "B" / "CLASS B" Motion by Baker, seconded by Haime to approve for the 2018-19 year the following Class "B" / "Class B" licenses: P&L Corner Bar, Longbranch Saloon and Eatery, Club Northern, Sportsmen's Headquarters, and Jack Link's Aquatic and Activity Center. 7-Ayes. Motion carried.

OPERATOR LICENSES: Motion by Podratz, seconded by Ellenberger to grant the following operator's licenses for the 2018-19 year:

Shawn Tolene	Daniel Thompson	Michael Jarboe
Kathy Phillips	Zoe Evans	Terry Shegstad
Tracy Kunert	Thomas Henson	Robert Henson
Tanya Wheeler	Joyce Witt	Amber Block
Amanda Fosberg	Joy Pierce	Linda Havlicek
MaryAnn Zvanovec	Bird Parent	Deb Martin
Marcus Johnston	Melissa Fitzgerald	Lisa Pagorek
Phillip Pagorek	Christopher Hill	Karen Martin
Thomas Morris	Nicholas Schultz	Jacob Smith
Phillip Semanko	Gretchen Hakime	Kristy Preston
Samantha Bauer	Kalista Waggoner	Erin Peterson
John Waggoner	Gerald Smith	

7-Ayes. Motion carried.

Motion by Podratz, seconded by Wallace to approve for MSD, temporary operator licenses, and waive the fees for Kristen Blankenship and Jim Smith. 7-Ayes. Motion carried.

CELENTANO TRUST: Discussion held. Secretary of Chamber is sending the village a proposal. Motion by Podratz, seconded by Lee conditioned on receiving bills from the MCC to use Celentano Trust Fund for beautification of village with flowers. 7-Ayes. Motion carried.

CLARK MEMORIAL: Advanced Printing quote for vinyl wrap. One time set up fee, and wrap estimate is \$182.00. Motion by Baker, seconded by Ellenberger to postpone this until next meeting. 7-Ayes. Motion carried.

SMALL BALLFIELD: To repair and replace fence that is there now will be at an estimated cost of \$3,000 and does not include the backstops and dugout fence. Motion by Ellenberger, seconded by Baker to table the matter of putting up another fence until the need arises. 7-Ayes. Motion carried. Motion by Ellenberger seconded by Haime to remove all the fence and posts from the small ballfield. 7-Ayes. Motion carried.

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- FIRE & AMBULANCE: Nothing
- LRIP UPDATE: Ad has been put in the paper for the LRIP project and notice for fence project at the water tower. Both separate bids will be open at the June 18th board meeting.
- LANDFILL: Nothing
- RE-APOINT COMMITTEE MEMBERS: Chairman re-appointed committee members. No changes to Planning Commission, Zoning Board of Appeals, Parks Recreation Public Property Finance Insurance Personnel & Fire & Ambulance, Landfill, Weed Commissioner and Fire Board Member in Absence of Village President. One change on the Police Health Licenses – Streets & Alleys-Utilities. Lloyd Wallace replaced James Schaefer. Complete list in Clerk’s office.
- MUNICIPAL CODE: Clerk received estimate from Municode about updating 5 approved ordinance changes. Estimate is \$2095. Motion by Bobin, seconded by Wallace to table this and bring it back at budget time. 7-Ayes. Motion carried.
- FINANCE COMMITTEE: Next meeting contingent on Auditor acceptance, Monday, July 23 at 4:30 p.m.
- NEXT MEETING: The Second Regular Board meeting will be Monday June 18, at 6:00 p.m.. The first regular board meeting, will tentatively be scheduled for July 9, at 6:00 p.m.
- ADJOURN: Motion by Podratz, seconded by Baker to adjourn. 7 Ayes. Motion carried. Meeting adjourned.

Village President

Clerk/Treasurer

MINUTES OF THE REGULAR BOARD MEETING OF THE
VILLAGE OF MINONG, WI HELD IN THE VILLAGE HALL,
MONDAY JUNE 18, 2018 AT 6:00 P.M.

- CALL TO ORDER:** The Regular Meeting of the Minong Village Board was called to order by Village President Micheal Bobin on Monday June 18, 2018 at 6:00 p.m. The meeting was properly noticed and a quorum does exist.
- ROLL CALL:** Board members present were Andy Podratz, Karen Baker, Lloyd Wallace, Casey Haime, Linda Ellenberger, and Larry Lee.
- ALSO PRESENT:** Bill Hallock, Keith Wehmhoefer, Jerry Smith, Dennis Stuart, Erik Gulbrandsen, and Michael Novitzki from KLM.
- AGENDA:** Motion by Baker, seconded by Ellenberger to approve the agenda. 6-Ayes. Motion carried. Podratz was out of the room for a moment.
- MINUTES:** Motion by Ellenberger, seconded by Baker to approve the minutes from the Regular Board Meeting on 6/4/18, with the following change, Elking to Elkins. 7-Ayes. Motion carried.
- TREASURER'S REPORT:** Motion by Lee, seconded by Wallace to accept the Treasurer's report voucher # 28673 – 28727 in the pooled checking account. 7-Ayes. Motion carried.
- CORRESPONDENCE:** *Brochure from Meyer Group Architectural Services.
- PUBLIC COMMENT:** Jerry Smith commented about what a nice job Bill and Keith did on the playpark and the fence removal.
- LRIP BID OPENING:** Monarch Paving \$24,157.60. Statewide Surfacing and Construction \$23,860. Motion by Podratz, seconded by Baker to accept Statewide Surfacing bid. 7-Ayes. Motion carried.
- OPERATOR LICENSE:** Motion by Podratz , seconded by Lee to accept the following operator license applications for the year 2018-19:
Bailey Schorik Linda Olson Mary Graese
Kenneth Weinaug Tommy Thompson Timothy Wing
Kristen Blankenship
7-Ayes. Motion carried.
- TEMPORARY MSD OPERATOR LICENSE:** Motion by Lee, seconded by Wallace to accept the following MSD temporary operator license applications, (fee waived):
Debra Fosberg Phillip Blankenship Steven Barnstorf
Karen Baker James Smith Lorrie Money
George Wetzel Tracy Elkins Jody Gray
6-Ayes. 1-Abstain – Baker. Motion carried.

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JUNE 18, 2018

Discussion held with Stuart on late temporary operator license applications. Podratz asked Stuart about the cameras in the playpark. Stuart assured him that a tech was coming to make them operational very soon.

- CLARK MEMORIAL:** Motion by Ellenberger, seconded by Lee to accept the quote from Advance Printing for the vinyl wrap in the Clark Memorial for up to \$182. 7-Ayes. Motion carried. Monies to come from Miscellaneous Fund.
- QUIT CLAIM DEED:** The board would like something in writing from the county amending the quit claim deed wording "Pursuant to Resolution of the County Board" Clerk will look into this further.
- FIRE & AMBULANCE:** Corporate Board meeting on Wednesday 6/20/18
- LRIP UPDATE:** The bid from Statewide was accepted.
- CRACK SEAL:** Estimate for crack filling Hilltop, S Railroad, N Railroad, and Walnut Street from Roy's Sealcoat is \$1,650. Motion by Podratz, seconded by Ellenberger to accept Roy's estimate, not to exceed \$1,650 and provided there is a warranty. 7-Ayes. Motion carried. Hallock to look into the warranty.
- TID#2 LOAN:** TID#2 Loan from CCF Bank is a 10 year term loan. If the board chose not to pay this loan off next month, the bank will need to do another loan for the balance, they can't just extend the loan. Motion by Bobin, seconded by Lee to pay the loan off next month for \$52,785.25. 7-Ayes. Motion carried.
- MUNICIPAL CODE:** Motion by Lee, seconded by Baker to accept the estimate of \$2,095 to publish the amended ordinances #05-18-2015; #01-02-2016; #02-02-2016; #05-02-2016; #09-20-2017, taking the money from the respective funds. 7-Ayes. Motion carried.
- SAM RENEWAL:** Clerk had gotten a request from a vendor acting as agent for SAM, stating that they could help us renew our registration for a fee. Clerk informed the board that SAM renewal is free and there should be no fees. Contacting company is a SCAM. No further action is required.
- NEXT MEETING:** Next meeting date is July 9th, 2018 at 6:00 p.m.
- ADJOURN:** Motion by Podratz, seconded by Baker to adjourn. Hearing no objections, meeting is adjourned.

Village President

Clerk/Treasurer

MINUTES OF THE REGULAR BOARD MEETING OF THE
VILLAGE OF MINONG, WI HELD IN THE VILLAGE HALL,
MONDAY JULY 9, 2018 AT 6:00 P.M.

- CALL TO ORDER:** The Regular Meeting of the Minong Village Board was called to order by Village President Micheal Bobin on Monday July 9, 2018 at 6:00 p.m. By inspection, all members are present therefore a quorum does exist and the meeting was properly noticed.
- ROLL CALL:** Board members present were Andy Podratz, Karen Baker, Lloyd Wallace, Casey Haime, Linda Ellenberger, and Larry Lee.
- ALSO PRESENT:** Bill Hallock, Jerry Smith, and David Rasmussen-MSA
- AGENDA:** Motion by Baker, seconded by Ellenberger to approve the agenda. 7-Ayes. Motion carried.
- MINUTES:** Motion by Ellenberger, seconded by Wallace to approve the minutes from the Regular Board Meeting on 6/18/18. 7-Ayes. Motion carried.
- TREASURER'S REPORT:** Motion by Lee, seconded by Haime to accept the Treasurer's report voucher # 28728 – 28779 in the pooled checking account. 7-Ayes. Motion carried.
- CORRESPONDENCE:** None
- PUBLIC COMMENT:** Jerry Smith stated that Minong Summer Days went good.
- POLICE REPORT:** Motion by Podratz, seconded by Baker to accept the police report. 7-Ayes. Motion carried.
- OPERATOR LICENSE:** Motion by Podratz seconded by Wallace to accept the following operator license applications for the year 2018-19: Nancy Caracci, & Callista Garner Haynes. 7-Ayes. Motion carried.
- TEMPORARY LICENSE ORDINANCE ADDITION:** Motion by Bobin, seconded by Podratz to add under Sec 4-133, Sec 4-134- Temporary Operator's Licenses and include that the Village will comply with WI State Statute Sec 125.17(4)(a). Motion by Wallace, seconded by Baker to amend the main motion to include WI State Statute Sec 125.32(2), and WI State Statute Sec 125.68(2). 7-Ayes in favor of the amendment to the main motion. 7-Ayes in favor of the main motion.
- SMALL BALLPARK:** Jerry Smith, county representative, reported that as long as the Village needs and utilizes the property the Village keeps the property. Wallace would like the County to have a resolution to that affect. Bobin spoke with County Chair, Tom Mackie, and he will have the matter on the next county executive board agenda. Motion by Podratz to postpone this matter, seconded by Ellenberger. 7-Ayes. Motion carried.

REGULAR BOARD MEETING
PAGE TWO
JULY 9, 2018

BUSINESS 53-ADD TO

ATV ROUTE:

Discussion held on adding Business 53 to the ATV route. Board had no interest in adding Business 53 to the ATV route.

BUSINESS 53 PROJECT

UPDATE:

Rasmussen from MSA outlined a couple of funding programs that would apply to the project: One is MSID (Municipal Street Improvement Discretionary) program and CDBG (Community Development Block Grant) program. They both have spring application deadlines, so the soonest to apply would be 2019, construction in 2020. Discussion on using TID#3 funds for the project also.

TID UPDATES:

TID #2 runs out in 2020, expenditures would have to have been used by 2015. The Village could allocate funds from TID #2 to pay off TID #1 expenses. TID #2 could also pay off it's Safe Drinking loan. When TID #2 closes the Village could ask to keep it open for one more year and use the funds for affordable housing in the Village. TID #3 was created in 2010 and goes until 2030. Increment from TID #3 could be used for Business 53 project, after the developer's agreement with Dollar General commences.

CRACK SEAL:

Crack Seal was finished by Roy's Sealcoat. There is a 4 year verbal warranty. Denninger drive that loops around to Railroad street was done also.

E 4th AVENUE:

Complaint by resident about getting the road fixed. Hallock will talk to the Town of Minong on getting their grader in to help with the fix.

LANDFILL:

Area Waste "Free Days" are as follows: Town of Frog Creek 7/28, Village of Minong 8/4, Town of Minong 8/11.

2nd QUARTER

NEWSLETTER:

Motion by Ellenberger, seconded by Podratz to approve the 2nd Quarter Newsletter. 7-Ayes. Motion carried.

NEXT MEETING:

Next meeting date is August 6, 2018 at 6:00 p.m.

ADJOURN:

Motion by Podratz, seconded by Baker to adjourn. Hearing no objections, meeting is adjourned.

Village President

Clerk/Treasurer

MINUTES OF THE REGULAR BOARD MEETING OF THE
VILLAGE OF MINONG, WI HELD IN THE VILLAGE HALL,
MONDAY AUGUST 6, 2018 AT 6:00 P.M.

- CALL TO ORDER:** The Regular Meeting of the Minong Village Board was called to order by Village President Micheal Bobin on Monday August 6, 2018 at 6:00 p.m. By inspection, all members are present, with the exception of Andy Podratz who has been excused, therefore a quorum does exist and the meeting was properly noticed.
- ROLL CALL:** Board members present were Karen Baker, Lloyd Wallace, Casey Haime, Linda Ellenberger, and Larry Lee.
- ALSO PRESENT:** Bob Ericson, Bill Hallock, Jim Smith, David Rasmussen, Brian Chapman, Kevin Oium, Roy Ronningen, Tracy Elkins, Dennis Stuart, Jerry Smith, Dan Myers, Erik Gulbrandsen, Brian Abbott, and Steven Lee.
- AGENDA:** Motion by Baker, seconded by Ellenberger to approve the agenda. 6-Ayes. Motion carried.
- MINUTES:** Motion by Ellenberger, seconded by Haime to approve the minutes from the Regular Board Meeting on 7/9/18, and the Finance, Insurance & Personnel committee meeting on 7/23/18. 6-Ayes. Motion carried.
- TREASURER'S REPORT:** Motion by Lee, seconded by Haime to accept the Treasurer's report voucher # 28780 - 28835 in the pooled checking account. 6-Ayes. Motion carried.
- CORRESPONDENCE:** The Minong Center, LLC building is for sale at a cost of \$140,000
*Cedar Corporation Engineering was here for a small presentation.
- PUBLIC COMMENT:** None
- POLICE REPORT:** Motion by Haime, seconded by Ellenberger to accept the police report. 6-Ayes. Motion carried.
- OPERATOR LICENSE:** Motion by Baker seconded by Wallace to accept the following operator license applications for the year 2018-19: Gage Harrison & Elizabeth VanWinkle. 6-Ayes. Motion carried.
- PERMANENT FIREWORKS PERMIT:** Steven Lee was here to request a permanent place to sell fireworks, possibly in Victory Lane gas station/convenience store. Motion by Wallace, seconded by Ellenberger to postpone this to next meeting. 6-Ayes. Motion carried.
- VILLAGE HALL RENTAL/DAMAGES:** The damages to the hall totaled \$297.85. The deposit of \$150 was not returned to the renter, but that left \$147.85 in total damages. Motion by Ellenberger, seconded by Wallace to bill the renter for the remaining damages. 6-Ayes. Motion carried.

REGULAR BOARD MEETING
PAGE TWO
AUGUST 6, 2018

M.A.C.C. BEAUTIFICATION

BILL: Minong area chamber of commerce submitted a bill to the board for the beautification project at a total of \$1,354.08. Motion by Lee, seconded by Haime to pay the MACC the total reimbursement with the funds coming from the Celentano donation fund. 6-Ayes. Motion carried.

ATV CLUB/

CAMPGROUND: Discussion on boundaries of campground. The intention of the club is to expand the campground. Motion to postpone this to the next meeting by Wallace, seconded by Haime. 6-Ayes. Motion carried.

FLEXPATCH:

Scott Ronnigen from Roy's Sealcoat explained Flexpatch and the village roads that it could be used on. Repairs deep cracks, levels them out, high fiber rubber crack filler. Has a video that would show the best installation. RR, 7th Ave East Street could use it. Streets committee will meet sometime with Ronnigen and get more information.

ICAA PILT:

The total Payment in Lieu of Tax (PILT) for ICAA is 10,558.53, which is due in January. Correspondence from ICAA indicated that they had not received the invoice due to transfer of management, and asked that the interest amount, from Feb-June, of \$537.77 be forgiven. The Village did receive a check for ½ (\$5,279.26). Motion by Bobin to forgive this interest amount on a non precidential basis. Bobin withdrew his motion. Motion by Wallace to deny the request to forgive the interest of \$537.77, seconded by Ellenberger. 6-Ayes. Motion carried.

RESOLUTION #08-2018:

The Finance Committee met on July 23 with the villages audit firm (Bauman). There has been an uncollected personal property amount since 2009 that is uncollectable. The amount, with interest, is \$6,153.99. Motion by Lee, seconded by Haime to accept Resolution #08-2018. 6-Ayes. Motion carried.

FINANCE COMMITTEE:

Discussion held on Finance Committee's role in the budget process. Board has decided to have the full board go over and set the total 2019 budget.

CLOSED SESSION:

Motion by Lee, seconded by Baker to go into closed session pursuant to WI Stats (19.85(1)(c) to consider employment, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. No objection

OPEN SESSION:

Motion by Baker, seconded by Wallace to go into Open Session. Motion by Bobin, seconded by Baker to amend 307 Sick Leave Benefit Policy to read "Accumulated sick days may only be used for post-employment health insurance continuation." 6-Ayes. Motion carried.

MTAW-FALL
CONFERENCE: Waggoner would like to attend the fall Municipal Treasurer's conference in Eau Claire from 9/19 – 9/21. Motion by Ellenberger, seconded by Baker to let her attend. 6-Ayes. Motion carried.

NEXT MEETING: Next meeting date is Tuesday September 4th because of the Labor Day Holiday.

ADJOURN: Motion by Wallace, seconded by Baker to adjourn. Hearing no objections, meeting is adjourned.

Village President

Clerk/Treasurer

MINUTES OF THE REGULAR BOARD MEETING OF THE
VILLAGE OF MINONG, WI HELD IN THE VILLAGE HALL,
TUESDAY SEPTEMBER 4, 2018 AT 6:00 P.M.

- CALL TO ORDER:** The Regular Meeting of the Minong Village Board was called to order by Village President Micheal Bobin on Tuesday September 4, 2018 at 6:00 p.m. By inspection, all members are present, therefore a quorum does exist and the meeting was properly noticed.
- ROLL CALL:** Board members present were Karen Baker, Lloyd Wallace, Casey Haime, Linda Ellenberger, Andy Podratz, and Larry Lee.
- ALSO PRESENT:** Bob Ericson, Bill Hallock, Jim Smith, Jerry Smith, Erik Gulbrandsen, and Keith Wehmhoefer
- AGENDA:** Motion by Baker, seconded by Ellenberger to approve the agenda. 7-Ayes. Motion carried.
- MINUTES:** Motion by Ellenberger, seconded by Baker to approve the minutes from the Regular Board Meeting on 8/6/18, and the Streets committee meeting on 8/29/18, with a change from "Roy" to "Scott Ronningen" on both sets of minutes. 6-Ayes. Motion carried.
- TREASURER'S REPORT:** Motion by Lee, seconded by Haime to accept the Treasurer's report voucher # 28836 - 28888 in the pooled checking account. 7-Ayes. Motion carried.
- CORRESPONDENCE:** *WCAHS (Washburn County Area Humane Society) is asking for a donation. Motion by Baker, seconded by Ellenberger to give the WCAHS \$100 out of donation account. 7-Ayes. Motion carried.
*2018 Wisconsin Alcohol Policy Seminar in the Wisconsin Dells
*2018 Fall Town & Village Workshop in Cable WI on Tuesday Sept 11.
- PUBLIC COMMENT:** None
- POLICE REPORT:** Motion by Podratz, seconded by Wallace to accept the police report. 7-Ayes. Motion carried.
- OPERATOR LICENSE:** Motion by Baker seconded by Podratz to accept the following operator license applications for the year 2018-19: Brody Waggoner, Samantha Hulquist, and Kevin Short. 7-Ayes. Motion carried.
- PERMANENT FIREWORKS PERMIT:** Steven Lee was not here, remain postponed.
- ATV CLUB/CAMPGROUND:** Discussion held on selling or convey ownership of the ATV Campground to the ATV Club. Motion by Wallace seconded by Haime, to, in any way that is legal or pertinent, to convey the ownership of the ATV Campground to the ATV Club including the land. 2 Ayes, 5 Nays, Motion failed.

MOWING/MAINT

YOUTH BALLFIELDS: A citizen was inquiring about the youth ballfields (link ballfields). Mowing in particular. The board suggested that the citizen contact the youth organization as the village does not own this property.

RESOLUTION #73-18

WASHBURN CTY: Washburn County Public Property Committee acknowledged that there may have been a resolution drawn up by the County Board at the time of transfer, of Lots 3 and 4 in Outlot 13 in the Village of Minong, but after extensive searching the archived one has not been found. Therefore Resolution #73-18 was recorded and acknowledged that the 1988 Quit Claim Deed recorded as Document #207492, Volume 271, Page 201 was approved on the 21st day of August, 2018, by the Washburn County Board of Supervisors.

HALL PORCH ROOF

ESTIMATE: 2 Estimates for the repair/replacement of the existing hall porch roof. North Central Insulation \$5,740; and Paul's Sheet Metal \$6,976. Motion by Wallace, seconded by Podratz to accept the bid from Central Insulation for \$5,740 to replace the hall porch roof. 7-Ayes. Motion carried.

FLEXPATCH ESTIMATE: Scott "Roy" Ronningen, of Roy's Sealcoating, submitted a proposal for Flex patching 7th Street from Walnut to Apple Street - \$650, and Railroad Street from the Deaf Child Sign to Highway 77 - \$2050. Warranty for 3 years. Motion by Lee, seconded by Baker to accept Roy's Sealcoating bid of \$2700 for both estimates as stated above. 7-Ayes. Motion carried.

CULVERT ON MAIN ST: While Statewide surfacing & construction is here doing the LRIP plan, an estimate was given to do a street patch on Main Street & 7th Street of \$1,282, and a patch on Main Street over the culverts at \$1,282. Motion by Wallace, seconded by Haim to accept the proposal for those two projects with the Main St & 7th to be taken from the Sewer fund, and the patch on Main Street over the culverts to be taken from the General Streets fund. 7-Ayes. Motion carried.

BUSINESS 53 PLAN: Discussion held on plan for Business 53 and engineer's fee to submit for grant approval. Motion by Podratz, seconded by Wallace to contract with MSA to apply for CDBG grant with a possible 50/50 reimbursement, along with applying for MSID-P funds at a possible 50/50 reimbursement, by their respective deadlines, at a cost of the paperwork being \$8,500. 7-Ayes. Motion carried.

BUDGET ITEMS: There is a "wish list" from Hallock & Wehmhoefer for the 2019 budget. This will be brought up at next budget meeting.

REGULAR BOARD MEETING
PAGE THREE
SEPTEMBER 4, 2018

LOADER RENTAL
AGREEMENT:

Every year there is a new loader rental agreement because of depreciation, maintenance and wages. Motion by Wallace, seconded by Podratz to postpone this until clerk can re-evaluate cost per hour. 7-Ayes. Motion carried.

STREET SIGNS:

Hallock brought estimate to the board for 6 new street signs, posts and hardware. Motion by Lee, seconded by Ellenberger to allow Hallock to purchase the 6 new street signs, post and hardware at a cost of \$418.50. 7-Ayes. Motion carried.

BUDGET MEETING:

Budget meeting is set for Monday September 17th at 6:00 p.m. at the Minong Village Hall.

ADJOURN:

Motion by Podratz, seconded by Baker to adjourn. Hearing no objections, meeting is adjourned.

Village President

Clerk/Treasurer

MINUTES OF THE REGULAR BOARD MEETING OF THE
VILLAGE OF MINONG, WI HELD IN THE VILLAGE HALL,
MONDAY OCTOBER 1, 2018 AT 6:00 P.M.

- CALL TO ORDER:** The Regular Meeting of the Minong Village Board was called to order by Village President Micheal Bobin on Monday October 1, 2018 at 6:00 p.m. By inspection, all members are present, therefore a quorum does exist and the meeting was properly noticed.
- ROLL CALL:** Board members present were Karen Baker, Lloyd Wallace, Casey Haime, Linda Ellenberger, Andy Podratz, and Larry Lee.
- ALSO PRESENT:** Bill Hallock, Keith Wehmhoefer, Jerry Smith, Dan Myers, Dennis Stuart, Erik Gulbrandsen, and Janel Lee
- AGENDA:** Motion by Baker, seconded by Ellenberger to approve the agenda. 7-Ayes. Motion carried.
- MINUTES:** Motion by Ellenberger, seconded by Baker to approve the minutes from the Regular Board Meeting on 9/4/18, and the Special Board meeting minutes on 9/17/18. 7-Ayes. Motion carried.
- TREASURER'S REPORT:** Motion by Lee, seconded by Baker to accept the Treasurer's report voucher # 28889 - 28940 in the pooled checking account. 7-Ayes. Motion carried.
- CORRESPONDENCE:** * MACC is sponsoring Trunk or Treat on Wednesday October 31, from 4-6 p.m. at the Catholic Church parking lot in the Village of Minong.
- PUBLIC COMMENT:** Baker in light of the A.L.I.C.E. training that was done at the hall recently, would like to discuss some election changes and office changes for safety.
- POLICE REPORT:** Motion by Podratz, seconded by Ellenberger to accept the police report. 7-Ayes. Motion carried.
- OPERATOR LICENSE:** Motion by Podratz seconded by Baker to accept the following operator license applications for the year 2018-19: Abigail Colborn, Mark Thompson, Sally Smith, Christina Schultz, and Chris Seiler. 7-Ayes. Motion carried.
- WETZEL MEMORIAL BENCH:** Lorrie Money, widow of the late George "Hoppy" Wetzl would like to put a memorial bench in front of the village hall. Motion by Podratz, seconded by Baker to give Money permission to put the memorial bench out front. 7-Ayes. Motion carried.
- ICAA PILT PAYMENT:** ICAA sent the 2nd half of their PILT payment of \$5,279.27, but did not include the accrued interest of \$537.77. Motion to accept and deposit the check for the 2nd half PILT payment, with the understanding that the interest accrued so far needs to be paid. 6-Ayes, 1-Nay-Bobin. Motion carried. Bobin directed clerk to send certified letter explaining that the accrued interest remains and needs to be paid.

FIRE & AMBULANCE: Fire and Ambulance budgets were presented at Corporate Board meeting on September 26, 2018. LUCAS CPR Device will be purchased to aid the ambulance.

ATV STREET SIGNS: Bobin suggested that we create an Ordinance to open all village streets except certain streets.

LANDFILL REPORT: Nothing at this time.

3rd QUARTER NEWSLETTER: Motion by Baker, seconded by Ellenberger to approve the 3rd Quarter Newsletter. 7-Ayes. Motion carried.

CLOSED SESSION: Motion by Wallace, seconded by Podratz to go into closed session pursuant to WI State 19.85(1)(c) to consider employment, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Hearing no objections, motion carries.

OPEN SESSION: Motion by Podratz, seconded by Baker to reconvene into open session. 7-Ayes. Motion carried. Wehmhoefer has surgery on his foot scheduled for October 16th. Bobin made a motion to advertise for a temporary part-time person with a CDL, for \$15/hour for 9 weeks. Wallace amends the motion to state that Hallock will contact the recommended individual first before the ad is placed, and recommend starting wage \$15/hour, seconded by Baker. 7-Ayes. Amended motion carries. 7-Ayes. Main motion carries. *Motion by Baker, seconded by Ellenberger to increase when necessary and with current clerk's approval, Lee to no more than 30 hours a week to learn the position of Clerk/Treasurer.

NEXT MEETINGS: Budget Meeting scheduled for 10/15 at 6:00 p.m. Next regular board meeting 11/5/18 at 6:00 p.m.

ADJOURN: Motion by Podratz, seconded by Baker to adjourn. 7-Ayes. Meeting adjourned.

Village President

Clerk/Treasurer

MINUTES OF THE REGULAR BOARD MEETING OF THE
VILLAGE OF MINONG, WI HELD IN THE VILLAGE HALL,
MONDAY NOVEMBER 12, 2018 AT 6:00 P.M.

- CALL TO ORDER:** The Regular Meeting of the Minong Village Board was called to order by Village President Micheal Bobin on Monday November 12, 2018 at 6:00 p.m. By inspection, all members are present, therefore a quorum does exist and the meeting was properly noticed.
- ROLL CALL:** Board members present were Karen Baker, Lloyd Wallace, Casey Haime, Linda Ellenberger, Andy Podratz, and Larry Lee.
- ALSO PRESENT:** Bill Hallock, Jerry Smith, Dennis Stuart, Janel Lee, Jim Smith, George Darwin, Pam Darwin, John Dubois
- AGENDA:** Motion by Baker, seconded by Ellenberger to approve the agenda. 7-Ayes. Motion carried.
- MINUTES:** Motion by Ellenberger, seconded by Baker to approve the minutes from the Regular Board Meeting on 10/1/18, and the Special Board meeting minutes on 10/15/18, with a correction on 10/15 minutes from "September 15, to October 17" 7-Ayes. Motion carried.
- TREASURER'S REPORT:** Motion by Lee, seconded by Haime to accept the Treasurer's report voucher # 28941-28994 in the pooled checking account. 7-Ayes. Motion carried.
- CORRESPONDENCE:** * Washburn County Area Humane Society sent a thank you letter to the board for the donation.
*Minong Area Chamber of Commerce was able to secure banner placement from Dahlberg Electric
- PUBLIC COMMENT:** Baker would like to talk about office and election personnel safety at next meeting.
- POLICE REPORT:** Motion by Podratz, seconded by Ellenberger to accept the police report. 7-Ayes. Motion carried.
- OPERATOR LICENSE:** Motion by Baker seconded by Podratz to accept the following operator license applications for the year 2018-19: Austin Hulquist, and Melissa DenHartog. 7-Ayes. Motion carried.
- POLICE CHIEF VACANCY:** Motion by Bobin to promote from within, officer Gulbrandsen, to Police Chief, when current police chief, Dennis Stuart takes over as the Washburn County Sheriff, seconded by Podratz. 7-Ayes. Motion carried.
- DEPUTY POLICE OFFICER:** Discussion held. The question is should the Village hire a deputy police officer. 6 Ayes, 1 Nay-Haime. The Ayes have it, the Village will hire a deputy police officer. The board will talk with Gulbrandsen on how to procede with hiring a deputy.

RESERVE CLASS "B"/
"CLASS B":

Discussion held on this type of license. The Village does not have any available, but is allowed to purchase one from a neighboring municipality within 2 miles, for not less than \$10,000.

ICAA PILT AGREEMENT: Attorney Frost was asked by the Village President to draw up a contract for a payment in lieu of tax. There has been no correspondence back from ICAA.

JLAAC PILT AGREEMENT: Attorney Frost was also asked by the Village President to draw up a contract for a payment in lieu of tax for the Jack Link Aquatic and Activity Center. Motion by Wallace, seconded by Baker to table this agreement. 6-Ayes, 1-Nay, Bobin. Motion carried.

CAMPGROUND AUDIT: In the lease agreement between the Village and the ATV Campground organization, there is to be an audit done every year. The campground has not provided the Village with this. Motion by Bobin, seconded by Ellenberger that a summary outlining the total revenues and expenditures pertaining to just the campground activity from their audit firm, be given to the Village Board, in order to continue the lease agreement. 7-Ayes. Motion carried.

2019 AMBULANCE
CONTRACT:

Motion by Haime, seconded by Wallace to accept the 2019 Ambulance contract of \$2,584.20. 6-Ayes, 1-Abstain-Podratz. Motion carried.

2019 FIRE CONTRACT:

Motion by Wallace, seconded by Haime to accept the 2019 Fire Department contract of \$13,244.78. 6-Ayes, 1-Abstain-Podratz. Motion carried.

STREETS & ALLEYS:

Sander is up and running. No luck in finding anyone to fill in for Wehmhoefer while he is out for a foot injury. Motion by Baker, seconded by Ellenberger to have Stuart fill in, in a snow emergency, when plowing is necessary. 7-Ayes. Motion carried.

LANDFILL REPORT:

There will be an increase in prices in 2019 for white goods, and TVs.

VILLAGE ATTORNEY
APPOINTMENT:

Motion by Bobin, seconded by Lee to appoint Tom Frost as the Village Attorney. 7-Ayes. Motion carried. Clerk to draft a letter to Kathy Zumbrennen thanking her for her years of service as the Village Attorney.

2019 GENERAL BUDGET:

Board reviewed the general budget which has a 2% wage increase for all employees and Security Health Insurance with an increase of 1.80%. Employee's pay 5% and Employer pays 95% of Health Insurance, this remains the same from previous year. Wage Percentages did not change from the previous year.

REGULAR BOARD MEETING
PAGE THREE
NOVEMBER 12, 2018

2019 APPROVAL FOR
PUBLIC HEARING:

Motion by Wallace, seconded by Haime to set 2019 tax levy at \$200,412. 6-Ayes. 1-Abstain-Lee. Motion carried. Public Hearing will be on Thursday 12/6 at 5:30 p.m.

NEXT MEETINGS:

Next regular board meeting 12/3/18 at 6:00 p.m.

ADJOURN:

Motion by Podratz, seconded by Baker to adjourn. 7-Ayes. Meeting adjourned.

Village President

Clerk/Treasurer

MINUTES OF THE REGULAR BOARD MEETING OF THE
VILLAGE OF MINONG, WI HELD IN THE VILLAGE HALL,
MONDAY DECEMBER 3, 2018 AT 6:00 P.M.

- CALL TO ORDER:** The Regular Meeting of the Minong Village Board was called to order by Village President Micheal Bobin on Monday December 3, 2018 at 6:00 p.m. By inspection, all members are present, therefore a quorum does exist and the meeting was properly noticed.
- ROLL CALL:** Board members present were Karen Baker, Lloyd Wallace, Casey Haime, Linda Ellenberger, Andy Podratz, and Larry Lee.
- ALSO PRESENT:** Bill Hallock, Dennis Stuart, Janel Lee, Erik Gulbrandsen, Keith Wehmhoefer, and David Rasmussen-MSA
- AGENDA:** Motion by Baker, seconded by Ellenberger to approve the agenda. 7-Ayes. Motion carried.
- MINUTES:** Motion by Ellenberger, seconded by Baker to approve the minutes from the Regular Board Meeting on 11/12/18, and the Special Board meeting minutes on 11/19/18, and Finance, Ins & Personnel meeting minutes on 11/14/18. 7-Ayes. Motion carried.
- TREASURER'S REPORT:** Motion by Lee, seconded by Haime to accept the Treasurer's report voucher # 28995 – 29062 in the pooled checking account. 7-Ayes. Motion carried.
- CORRESPONDENCE:** *WTA "Lame Duck Session" Legislature is considering creating a third spring election in March for the Presidential Preference Primary, separating this from the April general election. Motion by Bobin for the board to disapprove of creating a third spring election, seconded by Podratz. 7-Ayes. Motion carried.
*CDBG Update from Rasmussen. Changes to the program 2/3 grant 1/3 match instead of 50/50. Raising the award amount might mean less awards.
*The board thanked Dennis Stuart, who has been elected as Washburn County Sheriff and is leaving the village, for his years of service.
- PUBLIC COMMENT:** None
- POLICE REPORT:** Motion by Podratz, seconded by Baker to accept the police report. 7-Ayes. Motion carried.
- OPERATOR LICENSE:** Motion by Baker seconded by Podratz to accept the following operator license applications for the year 2018-19: Shyanne Grenier, and Sarah Moeller. 7-Ayes. Motion carried.
- DEPUTY POLICE OFFICER:** Discussion held. This will be added to the Special Board Meeting on Thursday December 6, 2018 at 5:30 p.m.

“CLASS A”/CLASS “A”: Minit Mart is now operating their stores independently of TA Operating. TA is relinquishing the liquor license, and Minit Mart has applied. Motion by Wallace, seconded by Ellenberger to grant Minit Mart the “Class A”/Class “A” license for the remainder of the license year. 7-Ayes. Motion carried.

NEW LTE HIRE: Board approves keeping the LTE Employee until Wehmhoefer is released from the doctor for full time employment with no restrictions.

UPDATE PERSONNEL HANDBOOK: 316 Health Insurance in the Employee Policy was condensed and includes monthly payment amount for Full time and Regular part-time employees that opt out of health insurance. Motion by Baker, seconded by Podratz to approve the 316 page of the employee handbook. 7-Ayes. Motion carried.

OFFICE/ELECTION SAFETY : Discussion held on installation of panic buttons. 3, one at each desk in the office and a mobile one for election workers. Clerk waiting for quote from Randy Slaby from access security. Motion by Wallace, seconded by Podratz to postpone this topic until clerk has quotes and design of office ready. 7-Ayes. Motion carried.

NEXT MEETINGS: Next regular board meeting 1/7/18 at 6:00 p.m.

ADJOURN: Motion by Podratz, seconded by Baker to adjourn. 7-Ayes. Meeting adjourned.

Village President

Clerk/Treasurer