

**MINUTES OF THE VILLAGE OF MINONG REGULAR BOARD MEETING  
HELD IN THE VILLAGE HALL LOCATED AT 123 5<sup>TH</sup> AVE MINONG, WI 54859  
ON JANUARY 4TH, 2021 AT 5:00 P.M.**

---

- CALL TO ORDER:** The Regular Board was called to order by Chairman, Larry Lee on Monday January 4th, 2021 at 5:00 p.m. By inspection, all members are present. A quorum does exist, and the meeting was properly noticed.
- ROLL CALL:** Board members present were Chairman, Larry Lee, Trustees, Casey Haime, Linda Ellenberger, Lorrie Money, Julie Ruud, Andy Podratz and Brenda Jelinek.
- ALSO, PRESENT:** Keith Wehmhoefer, William Hallock and Jerry Smith, and Erik Gulbrandsen.
- AGENDA:** Motion by Podratz, seconded by Ellenberger to approve the agenda. 7-Ayes. Motion carried.
- MINUTES:** Motion by Ellenberger, seconded by Money to approve the minutes from the Public Hearing and Regular Board Meeting held December 7<sup>th</sup>, 2020. 7-Ayes. Motion carried.
- TREASURER'S REPORT:** Motion by Haime, seconded by Ellenberger to approve the December 2020 treasurer's report as presented. Voucher #'s 30576-30674 and Payroll Vouchers: V3082-3112. 7-Ayes. Motion carried.
- GENERAL CORRESPONDENCE:** The Village Board reviewed the January 2021 Newsletter to be sent out to residents with the 4<sup>th</sup> quarter utility billing for water and sewer.
- BOARD MEMBER RESIGNATION:** Clerk Lee informed the board that Lorrie Money submitted her non-candidacy papers for the 2021 Spring Election. The board expressed their appreciation to Lorrie for her service.
- LANDFILL 2021 CONTRACT:** Clerk Lee explained to the board that she received the wrong contract dollar amount that was approved in the 2020 Budget. There are also some calculation discrepancies in what was sent to clerk Lee that need to be clarified. Motion by Podratz, seconded by Ruud to approve Clerk Lee to go the next transfer station meeting to clarify the transfer station contract dollars calculations and final contract amount to be paid by the Village of Minong to the transfer station.
- FIRE & AMBULANCE:** Clerk Lee informed the board that a new EIN was obtained for the fire and ambulance service. Clerk Lee to work with EMC Insurance to finish the process.
- CAMPGROUND UPDATE:** Brief discussion held on the final financial statements provided to Clerk Lee from the ATV Club. Clerk Lee also updated the board as to the status of the campground. Campground locks have been changed, the internet service has been established and the camera's will be installed soon to monitor the campground.
- RESOLUTION 2021-01-04 FOR REVIEW:** Discussion held on the new resolution for written complaints. Motion by Ruud, seconded by Haime to postpone approval for additional wording that would include provisions for anonymity. Clerk Lee to review state statutes on whether complainants can come to the board under closed session.
- HALL RENTALS:** Discussion held on whether to open the village hall up to rentals again. Chairman Lee asked for a motion to open the hall for rentals. No motions made, and the hall is to remain closed due to COVID-19 until further notice.

**REGULAR BOARD MEETING  
PAGE TWO  
JANUARY 4TH, 2021**

**DONATION FUNDS:** Clerk Lee informed the board about some of the donations made in the past from the contributions fund. Motion by Ruud, seconded by Haime to earmark \$100 each year for Operation Rudolph. 7-Ayes. Motion carried. All other donation requests to be considered by the regular village board when they are received.

**TID 4 REDISTRICTING:** Clerk Lee reminded the board that she will begin working with CBS Squared, Inc. on the process to expand TID-4's boundaries to encompass the new construction underway by Link Ford & RV.

**STREETS & ALLEYS  
NEW SHOP BUILDING**

**UPDATE:** Clerk Lee updated the board that a draw of \$13k was made from the building loan funds leaving approximately \$3,000 in available funds.

**FINANCING FOR  
THE BUSINESS 53  
PROJECT:**

Clerk Lee updated the board on the Bureau of Public Lands loan application for the Business 53 project. Currently, the loan exceeds 5% of the 2020 equalized value including existing general obligation debt. Clerk Lee to work with Teresa Anderson from MSA on financing options and schedule a finance committee meeting so that recommendations can be to the regular board in February as to how to bridge the financing gap until grant funds can be paid out from LRIP (Local Roads Improvement Program).

**SIDEWALKS:** Clerk Lee and Keith Wehmhoefer informed the board that sidewalk maintenance is consistently being enforced again this year and that Keith has had to clean off sidewalks. Clerk Lee to send out bills to those businesses who have not kept up with cleaning off snow accumulation. Trustee Ruud asked that sidewalks get put on the next agenda to discuss non-snow removal issues.

**POLICE, HEALTH &  
LICENSES, POLICE  
REPORT:**

Motion by Podratz, seconded by Ellenberger to accept the police report as presented. 7-Ayes. Motion carried.

**KENNEL LICENSES:** Motion by Podratz, seconded by Ellenberger to approve the Kennel Licenses for Lance and Julie Sohn and Marilyn and Don Kruse. 7-Ayes. Motion carried. Brief discussion held on the cost of dog licenses. Trustee Ruud asked that the cost of dog licenses get put on the next agenda for discussion.

**CHICKEN ORDINANCE &  
APPLICATION:**

Discussion held on the new chicken ordinance. Motion by Money, seconded by Ruud to approve the new chicken ordinance as presented at this time. 7-Ayes. Motion carried. Motion by Money, seconded by Podratz to approve the chicken license application. 7-Ayes. Motion carried.

**PUBLIC COMMENT:** None.

**NEXT MEETING:** Next Regular Board Meeting, Monday February 8th, 2021 at 5:00 p.m.

**ADJOURN:** Motion by Podratz seconded by Ellenberger to adjourn. 7-Ayes. Motion carried. Meeting adjourned.

---

Village President

---

Clerk/Treasurer

**MINUTES OF THE VILLAGE OF MINONG REGULAR BOARD MEETING  
HELD IN THE VILLAGE HALL LOCATED AT 123 5<sup>TH</sup> AVE MINONG, WI 54859  
ON FEBRUARY 8TH, 2021 AT 5:00 P.M.**

---

- CALL TO ORDER:** The Regular Board was called to order by Chairman, Larry Lee on Monday February 8th, 2021 at 5:00 p.m. By inspection, all members are present. A quorum does exist, and the meeting was properly noticed.
- ROLL CALL:** Board members present were Chairman, Larry Lee, Trustees, Casey Haime, Linda Ellenberger, Lorrie Money, Julie Ruud, Andy Podratz and Brenda Jelinek.
- ALSO, PRESENT:** Keith Wehmhoefer, William Hallock and Jerry Smith, and Erik Gulbrandsen, Tim Warring, Sue Christensen, Amy O'Malley, Thomas Birch, Debbie Bouma, Jon Ongioco, and Dan Sears (appeared by phone).
- AGENDA:** Motion by Haime, seconded by Ellenberger to approve the agenda. 7-Ayes. Motion carried.
- MINUTES:** Motion by Money, seconded by Podratz to approve the minutes from the Regular Board Meeting held January 4<sup>th</sup>, 2021. 7-Ayes. Motion carried.
- TREASURER'S REPORT:** Motion by Haime, seconded by Ellenberger to approve the January 2021 treasurer's report as presented. Voucher #'s 30675-30725 and Payroll Vouchers: V3113-3141. 7-Ayes. Motion carried.
- GENERAL CORRESPONDENCE:** Chairman Lee read a letter from Jennifer Shearer from Indianhead Community Action Agency. Letter stated they still could not afford to pay Payment in Lieu of Tax (PILT), as the Greenhaven Street rentals are still not generating enough revenue. \*Auditors from Clifton, Larson, Allen will be here the week of February 8<sup>th</sup> through February 12<sup>th</sup>, 2021. \*February 16<sup>th</sup>, 2021 is the Spring Primary for the office of State Superintendent of Public Instruction. \*Reminder, April 6<sup>th</sup>, 2021 will be the Spring Election for Local and State offices. \*Jeffery Emerson from the DOT reached out to Clerk Lee about the status of the abandonment of Newton Road. Clerk Lee contacted Clerk Conaway at the Town of Minong for an update as to their status for abandoning Newton Road.
- TOM BIRCH & AMY O'MALLEY 620 SHELL CREEK RD:** Tom Birch and Amy O'Malley presented their plans to the Village Board for the property purchased at 620 Shell Creek Road that includes three lots. Their plans are to build some Airbnb rental cabins and storage units. Another lot, they plan to build their office/home. Board consensus was to have Tom and Amy to reach out to Clerk Lee to start the planning commission/zoning application process.
- CAMPGROUND:** Daniel Sears from Big Slo Running presented their event, the "Poppleshoot Trail Races", which is a trail running event to promote fitness. Dan requested that they again be able to use the Minong ATV Campground as the start and end point for their ultra-running event. Motion by Haime, seconded by Jelinek to allow Big Slo Running to use the campground as the staging area for the 2021 race. 7-Ayes. Motion carried. Portable restrooms to be provided by Big Slo Running. Motion by Lee, seconded by Money, to require event coordinators to pay a \$150.00 refundable deposit for facilities used by event staff to cover any damage or residual cleaning required after the event. 7-Ayes. Motion carried. Motion by Jelinek, seconded by Money to donate two large campsites for the event staff. Chairman Lee called for clarification and amendment on Jelinek's original motion. Motion amended by Jelinek, seconded by Ellenberger for the Village of Minong to become a sponsor for the trail race event by donating two large RV sites for the coordination staff to prepare for the event starting April 30<sup>th</sup>, and ending on May 9<sup>th</sup>, 2021(9 days). 6-Ayes. Motion carried. 1-Nay by Ruud.

**REGULAR BOARD MEETING  
PAGE TWO  
FEBRUARY 8TH, 2021**

**CAMPGROUND TRAIL  
RACE DISCUSSION**

**CONTINUED:** Motion by Money, seconded by Ruud to offer three large RV sites and three campsites to runners on a first come first serve basis, free of charge for Friday May 7<sup>th</sup>, and Saturday May 8<sup>th</sup>, 2021. Chairman called for a roll call vote. Ruud-Aye; Money-Aye; Haime-Nay; Podratz-Nay; Jelinek-Aye; Ellenberger-Aye; Lee-Aye. 5-Ayes. 2-Nays. Motion carried.

**CAMPGROUND  
BOOKINGS &  
CARETAKEING:**

Motion by Ruud, seconded by Haime to postpone campground caretaking ad, item 8b on the agenda to the March 1<sup>st</sup>, 2021 Regular board meeting. 7-Ayes. Motion carried.

**CAMPGROUND  
RULES:**

Brief discussion on campground rules to be posted on the Village website and the County site for the campground. Motion by Jelinek, seconded Haime to change the checkout time for each campsite to 1:00 p.m. on line 8 & 9 of the Campground Registration Policies. 7-Ayes. Motion carried. Motion by Podratz, seconded by Money to amend the General Park Use Policies, item number (1) that reads "It is unlawful to discharge or keep an uncased or loaded firearm or weapon with the park" to read, "It is unlawful to discharge a firearm within the Village of Minong, including the Park". 6-Ayes. 1-Nay by Jelinek. Motion carried. Motion by Lee, seconded by Money to approve the use of the three pages of Campground Rules with amendments. 7-Ayes. Motion carried.

**COLDWELL  
BUILDING SNOW REMOVAL**

**SIDEWALK FEE:** Jon Ongjoco snow removal contractor for James Price who is the owner of the Building located at 440 Business 53 requested that the board waive the \$300.00 charged for snow removal to James Price for not clearing accumulated snow from the sidewalks. Jon explained that James Price transferred the cost to him. The board, by consensus, declined to waive the fee because James Price has been notified each year of snow removal and this matter is between Jon Ongjoco and James Price.

**UTILITIES: 634  
BUSINESS 53 WATER  
LEAK IN GARAGE:**

Brief discussion held on a main water valve break at 634 Business 53. Owner, Sue Christensen requested that the board waive the sewer portion of her bill in the amount of \$4500.44. Motion by Podratz, seconded by Ellenberger to forgive the sewer portion of the bill since the water did not go down the sewer. Christensen to pay the water amount due of \$1406.73. 7-Ayes. Motion carried.

**LANDFILL 2021 CONTRACT**

**UPDATE:** Discussion held on the corrected contract dollars for the 2021 Landfill Contract. Clerk Lee was given the wrong Landfill budget by mistake. Corrected amount is: \$35,467.00 from \$31,641.00. Chairman Lee to sign the corrected Landfill Contract.

**RESOLUTION 2021-01-04 & COMPLAINT FORM**

**FOR REVIEW:** Brief discussion held on reviewing the changes to the Complaint Resolution. Motion by Jelinek, seconded by Ellenberger to approve Complaint Resolution 2021-01-04 and the Complaint Form as presented. 7-Ayes. Motion carried.

**STREETS & ALLEYS  
FINANCING FOR THE BUSINESS 53**

**PROJECT:** Clerk Lee updated the board on the Bureau of Public Lands loan application for the Business 53 project. Currently, the loan exceeds 5% of the 2020 equalized value including existing general obligation debt. Clerk Lee to schedule a finance committee meeting so that recommendations can be brought to the regular board in March for bridging the financing gap until grant funds can be paid out from LRIP (Local Roads Improvement Program).

**REGULAR BOARD MEETING  
PAGE THREE  
FEBRUARY 8TH, 2021**

**POLICE, HEALTH & LICENSES, POLICE**

**REPORT:** Motion by Podratz, seconded by Ellenberger to accept the police report as presented. 7-Ayes. Motion carried.

**ORDINANCE**

**UPDATE ON SEC.6-3:** Motion by Podratz, seconded by Money, to approve the wording change in Sec. 6-3 from “Kennel License” to Multiple Dog License. 7-Ayes. Motion carried. Trustee Ruud requested that all sections say “Multiple Dog License” instead of “Multi-Dog License”.

**MULTIPLE DOG LICENSE FOR**

**APPROVAL:** Motion by Podratz, seconded by Ruud to approve the Multi-Dog License for Diane Thompson. 7-Ayes. Motion carried.

**CITIZEN LETTER**

**DOGS AT LARGE:** Lengthy board discussion held about the concerned citizen letter regarding dogs running out into the street as they are walking their dogs. Letter explained several instances of dogs at large in the street. Board recommended that another dog notice can be sent out to village residents in the Newsletter with the utility billing in April.

**DOG LICENSE FEES:** Motion by Ruud, seconded by Jelinek to postpone dog license fee discussion to a later time. 7-Ayes. Motion carried.

**PUBLIC COMMENT:** None.

**NEXT MEETING:** Next Regular Board Meeting, Monday March 1st, 2021 at 5:00 p.m.

**ADJOURN:** Motion by Podratz seconded by Ellenberger to adjourn. 7-Ayes. Motion carried. Meeting adjourned.

\_\_\_\_\_  
Village President

\_\_\_\_\_  
Clerk/Treasurer

**MINUTES OF THE VILLAGE OF MINONG REGULAR BOARD MEETING  
HELD IN THE VILLAGE HALL LOCATED AT 123 5<sup>TH</sup> AVE MINONG, WI 54859  
ON MARCH 1ST, 2021 AT 5:00 P.M.**

---

**CALL TO ORDER:** The Regular Board was called to order by Chairman, Larry Lee on Monday March 1st, 2021 at 5:00 p.m. By inspection, all members are present. A quorum does exist, and the meeting was properly noticed.

**ROLL CALL:** Board members present were Chairman, Larry Lee, Trustees, Casey Haime, Linda Ellenberger, Lorrie Money, Julie Ruud, Andy Podratz and Brenda Jelinek.

**ALSO, PRESENT:** William Hallock, Erik Gulbrandsen, Carol Koskovich, Eva Johnston, Jerry Smith, Christina Thompson, and Teresa Anderson.

**AGENDA:** Motion by Ellenberger, seconded by Haime to approve the agenda. 7-Ayes. Motion carried.

**MINUTES:** Motion by Haime, seconded by Jelinek to approve the minutes from the regular board meeting held February 8<sup>th</sup>, 2021. 7-Ayes. Motion carried. Motion by Ellenberger, seconded by Haime to approve the finance committee minutes from February 24<sup>th</sup>, 2021. 7-Ayes. Motion carried.

**TREASURER'S REPORT:** Motion by Haime, seconded by Ellenberger to approve the February 2021 treasurer's report as presented. Voucher #'s 30726-30793 and Payroll Vouchers: V3142-3169. 7-Ayes. Motion carried.

**GENERAL**

**CORRESPONDENCE:** Chairman Lee read the correspondence from the 2021 Town Advocacy Council (TAC) Membership. Motion by Lee, seconded by Podratz to approve the TAC membership fee of \$135.00. 7-Ayes. Motion carried. \*Washburn County Surveyor Letter reminding municipal officials to notify their office regarding any road or construction work that may endanger a landmark. Clerk Lee to inform Surveyor's office of the Business 53 projected scheduled to start in May of 2021.

**CHRISTINA**

**THOMPSON WILD RIVER TRAIL**

**RV SITES:** Christina Thompson presented her information for putting in RV sites on the lots behind the Wild River Trail Inn. The board had no initial objections but requested that Thompson come back with more specific information such as how many RV sites will be installed, sewer dump plans and measurements to make sure zoning and building lot requirements are met. Thompson to make sure she gets the required state campground permitting for her RV sites. RV sites to include water and sewer, washhouse, and bathrooms.

**STREETS & ALLEYS**

**BUS 53 UPDATE FROM TERESA**

**ANDERSON:** Teresa Anderson from MSA updated the board on the engineering progress for the Bus 53 rehabilitation project. Hallock and the board requested more time to review the rehabilitation plans and timeline that now includes some sewer/water work that would increase the cost of the project. Project timeline: March 12<sup>th</sup> is the deadline to submit ad for bids to the Spooner Advocate for March 17<sup>th</sup> & the 24<sup>th</sup>. April 1<sup>st</sup>, MSA is to open all bids electronically. April 5<sup>th</sup>, 2021 is the planned date at a regular board meeting to award the contract. May 5<sup>th</sup>, 2021 is the tentative date for notice to proceed with rehabilitation of Bus 53. It is a three-stage project spanning approximately 15 weeks.

**REGULAR BOARD MEETING**

**PAGE TWO**

**MARCH 1ST, 2021**

August 18<sup>th</sup> most of the project is scheduled to be complete with final completion by September 17<sup>th</sup>, 2021. Motion by Lee, seconded by Ellenberger to schedule a special

board meeting on March 10<sup>th</sup>, 2021 at 5:00 p.m. to have more time to review Teresa's plans. 7-Ayes. Motion carried.

## WASHBURN COUNTY HOUSING AUTHORITY

### EVA JOHNSTON UPDATE ON GREENHAVEN HOUSING

**UNITS:** Eva Johnston from the Washburn County Housing Authority (WCHA) explained to the board that Indianhead Community Action Agency (ICAA) is actively listing all their housing units with a realtor including all the units ICAA owns on Greenhaven Street. Johnston inquired if the Village would be interested in helping WCHA with the pass-through funding needed to purchase the Greenhaven units, and WCHA would make payments to the Village of Minong for the loan. Board requested that Clerk Lee look into more detail on the pass-through funding, the impact it would have on Village debt obligations, and bring it back for further discussion at the next regular board meeting.

### UTILITIES-METERING AND TECHNOLOGY

#### SOLUTIONS PRICE

**QUOTE:** Lengthy discussion on the need for updating the outdated meter reading technology currently used by public works and for utility billing. Cost would be approximately \$13k to update the radio read technology and software needed for billing from Metering and Technology Solutions. Motion by Lee, seconded by Haime to approve the cost to upgrade software and the meter reading device. Funds to be taken from water/sewer extension funds to pay for the new upgrade. Roll call vote: Ruud, nay; Money, nay; Haime, nay; Podratz, nay; Jelinek, nay; Ellenberger, nay; Lee, nay. Motion failed. Further discussion held on funds available in operating to cover replacement costs. Motion by Haime, seconded by Ruud to approve the quote from Metering and Technology Solutions for \$13k, and funds to be taken from current water and sewer surplus in operating funds. 7-Ayes. Motion carried.

### STREETS & ALLEYS

#### BUS 53 FINANCING

**UPDATE:** Finance Chairman Casey Haime updated the full board on the Bus 53 financing and funding options discussed at the February 24<sup>th</sup>, 2021 Finance Meeting. Existing general obligation debt in combination with not exceeding 5% of equalized value are the primary concerns for funding the entire Bus 53 road project. Motion by Haime, seconded by Money to approve moving forward with the Bureau of Public Lands to keep funding options open. Amount: \$925,000. 7-Ayes. Motion carried. Motion by Lee, seconded by Podratz to pursue the line of credit funding with Shell Lake State Bank and CCF Bank when the 2020 Draft Audit is available for review. 7-Ayes. Motion carried.

### VILLAGE HALL GARAGE

**UNIT HEATER:** Chairman Lee explained to the board his approval for a new gas heater for the Village Hall garage. The old Village Hall Shop wall mounted gas heater had stopped working. It had been fixed temporarily, but the fix did not hold. Chairman Lee felt it was necessary to approve the quote for a new gas heater for \$2395.00 to replace the 25- year-old heater unit instead of continual repairs.

### CAMPGROUND

**CARETAKING:** The Village Board reviewed and made changes to the Seasonal Campground Caretaking ad for final approval at the special board meeting on March 10<sup>th</sup>, 2021 before

## **REGULAR BOARD MEETING**

### **PAGE THREE**

### **MARCH 1ST, 2021**

submission to the Spooner Advocate. Discussion was held on whether this should be a seasonal position vs. a seasonal contract by individual or caretaking company. Unanimously, the board chose seasonal contract for bid. No early bids submitted will be accepted at this time and must include the changes made by the board approved request for bid. Trustee, Ruud also requested that this bid be placed on Indeed for a broader bid response.

**LANDFILL UPDATE:** None.

FIRE & AMBULANCE: Clerk Lee still working on finalizing the split for Workman's Comp from the Village.

POLICE, HEALTH & LICENSES, POLICE

REPORT: Motion by Podratz, seconded by Ellenberger to accept the police report as presented. 7-Ayes. Motion carried.

OFFICE CALLS TO

SQUAD PHONE: Officer Gulbrandsen is still working on quotes and will have more information on how to transfer the police office phone calls to the squad when they are not in the office for the April 5<sup>th</sup>, 2021 next regular board meeting.

PUBLIC COMMENT:

Jerry Smith from the Minong Chamber of Commerce informed the board that Minong Summer Days is scheduled this year for August 13th-15th, 2021. Considering Covid-19, Smith was asking if the board had any objections to holding the event this year. The Village continues to adhere to Washburn County Health Department guidance for Covid-19, and has no objection at this point, but it depends upon changes in Washburn County Health's guidance closer to the event dates. Trustee, Julie Ruud, followed up with Jerry Smith on dog license fees. Jerry informed the board that the Village can charge more than what the County requires to cover costs for doing the dog licenses. It is up to the board to change their existing ordinances to reflect the new fee structure for dog licenses.

SPECIAL BOARD

MEETING: Special Board Meeting, Wednesday March 10<sup>th</sup>, 2021 at 5:00 p.m.

NEXT MEETING:

Next Regular Board Meeting, Monday April 5<sup>th</sup>, 2021 at 5:00 p.m.

ADJOURN:

Motion by Podratz seconded by Ellenberger to adjourn. 7-Ayes. Motion carried. Meeting adjourned.

\_\_\_\_\_  
Village President

\_\_\_\_\_  
Clerk/Treasurer



**MINUTES OF THE VILLAGE OF MINONG SPECIAL BOARD MEETING  
HELD IN THE VILLAGE HALL LOCATED AT 123 5<sup>TH</sup> AVE MINONG, WI 54859  
ON MARCH 10<sup>TH</sup>, 2021 AT 5:00 P.M.**

---

**CALL TO ORDER:** The Special Board meeting was called to order by Chairman, Larry Lee on Wednesday March 10<sup>th</sup>, 2021 at 5:00 p.m. By inspection, all members are present. A quorum does exist, and the meeting was properly noticed.

**ROLL CALL:** Board members present were Chairman, Larry Lee, Trustees, Casey Haime, Linda Ellenberger, Lorrie Money, Julie Ruud, Andy Podratz and Brenda Jelinek.

**ALSO, PRESENT:** William Hallock, Keith Wehmhoefer, Carol Koskovich, and Teresa Anderson.

**AGENDA:** Motion by Ellenberger, seconded by Podratz to approve the agenda. 7-Ayes. Motion carried.

**MINUTES:** Motion by Haime, seconded by Money to approve the minutes from the regular board meeting held March 1<sup>st</sup>, 2021. 7-Ayes. Motion carried.

**STREETS & ALLEYS**

**BUS 53 UPDATE FROM TERESA**

**ANDERSON:** Teresa Anderson from MSA presented to the board the preliminary engineering plans for the Bus 53 rehabilitation project. Discussion held on reaching out to the Minong Chamber of Commerce to possibly relocate or cancel the Minong Summer Days parade due to extensive road closures during that time. Clerk Lee asked about a public information strategy for the businesses and homes along the Business 53. Clerk Lee to work with Teresa Anderson on getting addresses to MSA so that they could send out notifications to the public. Further project discussion included some parallel culverts to be placed as bid alternates. Project page 1.15 water main work will not be included in this rehabilitation project. Page 1.17 water main work will be included in the project to be paid from water extension funds. Page 2.8 CLVT-17 will not be replaced. CLVT-16 along with curb and gutter to be replaced. Page 2.10 extended asphalt area for better hydrant access to be included in the rehab project. Project timeline: March 12<sup>th</sup> is the deadline to submit ad for bids to the Spooner Advocate for March 17<sup>th</sup> & the 24<sup>th</sup>. April 1<sup>st</sup>, MSA is to open all bids electronically. April 5<sup>th</sup>, 2021 is the planned date at a regular board meeting to award the contract. May 5<sup>th</sup>, 2021 is the tentative date for notice to proceed with rehabilitation of Bus 53. It is a three-stage project spanning approximately 15 weeks. August 18<sup>th</sup> most of the project is scheduled to be complete with final completion by September 17<sup>th</sup>, 2021. Motion by Lee, seconded by Ruud to submit the ad for bids as discussed. 7-Ayes. Motion carried.

**CAMPGROUND**

**CARETAKING:**

The Village Board reviewed and made final changes/corrections to the seasonal campground caretaking ad. Clerk Lee also presented a shorter paragraph for advertisement as opposed to the full-page bid to save money on ad submission. Motion by Lee, seconded by Money, to use the short form paragraph for the ad for submission in the Spooner Advocate for three weeks. March 17, 24, 31. 7-Ayes. Motion carried. Bid proposals to be opened at the April 5<sup>th</sup>, 2021 regular board meeting. Further discussion held on drafting a contract for monthly payments for the camping season to include a cancellation clause.

**PUBLIC COMMENT:** None.

**SPECIAL BOARD MEETING**

**PAGE TWO**

**MARCH 10<sup>TH</sup>, 2021**

**NEXT SPECIAL BOARD**

MEETING: Next Special Board Meeting to discuss grant possibilities for the campground, Monday March 22, 2021 at 5:00 p.m.

NEXT MEETING: Next Regular Board Meeting, Monday April 5th, 2021 at 5:00 p.m.

ADJOURN: Motion by Podratz seconded by Ellenberger to adjourn. 7-Ayes. Motion carried. Meeting adjourned.

\_\_\_\_\_  
Village President

\_\_\_\_\_  
Clerk/Treasurer

**MINUTES OF THE VILLAGE OF MINONG SPECIAL BOARD MEETING  
HELD IN THE VILLAGE HALL LOCATED AT 123 5<sup>TH</sup> AVE MINONG, WI 54859  
ON MARCH 22ND, 2021 AT 5:00 P.M.**

---

**CALL TO ORDER:** The Special Board meeting was called to order by Chairman, Larry Lee on Monday March 22nd, 2021 at 5:00 p.m. By inspection, all members are present. A quorum does exist, and the meeting was properly noticed.

**ROLL CALL:** Board members present were Chairman, Larry Lee, Trustees, Casey Haime, Linda Ellenberger, Lorrie Money, Julie Ruud, Andy Podratz and Brenda Jelinek.

**ALSO, PRESENT:** William Hallock, Keith Wehmhoefer, and Kristi Lentz.

**AGENDA:** Motion by Ellenberger, seconded by Money to approve the agenda. 7-Ayes. Motion carried.

**MINUTES:** Motion by Podratz, seconded by Money, to approve the minutes from the special board meeting held March 10th, 2021 with correction on the day of the week for the March 22<sup>nd</sup> special board meeting. 7-Ayes. Motion carried.

**CAMPGROUND EXPANSION GRANT REVIEW AND**

**DISCUSSION:** Kristi Lentz, from CBS Squared, Inc. with Clerk Lee explained the options for the potential grant opportunity to expand campsites and amenities at the Minong Wild River Trail ATV Park and Campground. Lengthy discussion was held by the board on the list of campsite expansion items. Clerk Lee to reach out to MSA for the sewer and water project plan from the original campground as well as looking into the cost of the ATV wash station. Discussion also included opportunities to include a play park area at the campground. Motion by Haime, seconded by Ellenberger to proceed with the application submission for April 15<sup>th</sup>, 2021. 7-Ayes. Motion carried. Motion by Haime, seconded by Money to contract with CBS for the campground grant expansion project. Discussion by Ruud on the playpark grant opportunities. Motion Amended by Haime, seconded by Podratz to include the two playpark grant opportunities in the contract work with CBS, Squared, Inc. 7-Ayes. Motion carried.

**CAMPGROUND RESOLUTION AUTHORIZING**

**PARTICIPATION:** Resolution authorizing participation in the development of lands for public outdoor trail use through a grant program from the State of Wisconsin DNR. Roll call vote: Ruud-Aye; Money-Aye; Haime-Aye; Podratz-Aye; Jelinek-Aye; Ellenberger-Aye; Lee-Aye. 7-Ayes. Motion carried.

**BUREAU OF PUBLIC LANDS FINANCING FOR 2021 BUSINESS 53**

**PROJECT:** At the Special Board meeting held at 5:00 p.m. on March 22<sup>nd</sup>, 2021, Trustee and Finance Chairman, Casey Haime, read the Resolution for Application of the Board of Commissioners of Public Lands State Trust Fund Loan as follows:

The following preamble and resolutions were presented by Trustee and Finance Chairman Casey Haime were read to the meeting. By the provisions of Sec. 24.66 of the Wisconsin Statutes, all municipalities may borrow money for such purposes in the manner prescribed, and by the provisions of Chapter 24 of the Wisconsin Statutes, the Board of Commissioners of Public Lands of Wisconsin is authorized to make loans from the State Trust Funds to municipalities for such purposes. Municipality as defined by Sec. 24.60(2) of the Wisconsin Statutes means a town, village, city, county, public inland lake protection and rehabilitation,

**SPECIAL BOARD MEETING**

**PAGE TWO**

**MARCH 22ND, 2021**

district, town sanitary district created under Sec. 60.71 or 60.72, metropolitan sewerage district created under Sec.

200.05 or 200.23, joint sewerage system created under Sec. 281.43(4), school district or technical college district.

**THEREFORE, BE IT RESOLVED**, that the Village of Minong, in the County(ies) of Washburn, Wisconsin borrow from the Trust Funds of the State of Wisconsin the sum of Nine Hundred and Twenty-Five Thousand and 00/100 dollars (\$925,000.00) for the purpose of financing the **Business 53 road project** and for no other purpose. The loan is to be payable within 10 years from the 15<sup>th</sup> day of March preceding the date the loan is made. The loan will be repaid in annual installments with interest at the rate of 3.00 percent per annum from the date of making the loan to the 15<sup>th</sup> day of March next and thereafter annually as provided by law.

**RESOLVED FURTHER**, that there shall be raised and there is levied upon all taxable property, within the Village of Minong, in the County(ies) of Washburn, Wisconsin, a direct annual tax for the purpose of paying interest and principal on the loan as they become due.

**RESOLVED FURTHER**, that no money obtained by the Village of Minong by such loan from the State be applied or paid out for any purpose except financing the **Business 53 road project** without the consent of the Board of Commissioners of Public Lands.

**RESOLVED FURTHER**, that in case the Board of Commissioners of Public Lands of Wisconsin agrees to make the loan that the president and clerk of the Village of Minong, in the County(ies) of Washburn, Wisconsin, are authorized and empowered, in the name of the Village to execute and deliver to the Commission, certificates of indebtedness, in such form as required by the Commission for any sum of money that may be loaned to the Village pursuant to this resolution. The president and clerk of the Village will perform all necessary actions to fully carry out the provisions of Chapter 24 Wisconsin Statutes, and these resolutions.

**RESOLVED FURTHER**, that this preamble and these resolutions and the aye and no vote by which they were adopted be recorded, and that the clerk of this Village forward this certified record, along with the application for the loan to the Board of Commissioners of Public Lands of Wisconsin.

Trustee, and Finance Chairman, Casey Haime, moved adoption of the foregoing preamble and resolutions. The question being upon the adoption of the foregoing preamble and resolutions, a vote was taken by ayes and noes, including the correction of verbiage from Highway 53 road project to **Business 53 road project** resulted as follows: Trustee, Linda Ellenberger -Aye; Trustee, Casey Haime-Aye; Trustee, Julie Ruud-Aye; Trustee, Lorrie Money-Aye; Trustee, Andy Podratz-Aye; Trustee-Brenda Jelinek-Aye; and Village President, Larry Lee-Aye. A majority of the members of the village board of the Village of Minong, in the County(ies) of Washburn, State of Wisconsin, having votes in favor of the preamble and resolutions, they were declared adopted. 7-Ayes. Motion carried.

PUBLIC COMMENT: None.

NEXT MEETING: Next Regular Board Meeting, Monday April 12th, 2021 at 5:00 p.m.

ADJOURN: Motion by Podratz seconded by Ellenberger to adjourn. 7-Ayes. Motion carried. Meeting adjourned.

\_\_\_\_\_  
Village President

\_\_\_\_\_  
Clerk Treasurer