

EMPLOYMENT APPLICATION

VILLAGE OF MINONG

123 5th Avenue

Minong, WI 54859

715-466-2322

clerkvillageofminong@gmail.com

The Village of Minong is an equal opportunity employer and complies with the Americans with Disabilities Act (ADA). Reasonable accommodations may be made to enable qualified individuals to perform the essential functions of the position.

APPLICANT INFORMATION

Position Applying For:

Seasonal Maintenance Employee

Other: _____

Date of Application: _____

Personal Information

Full Name: _____

Address: _____

City/State/Zip: _____

Phone Number: _____

Email Address: _____

AVAILABILITY

Date Available to Start: _____

Days Available to Work: _____

Hours Available to Work: _____

Are you available for occasional evening or weekend work if needed?

Yes No

Do you have reliable transportation to and from work?

Yes No

Desired Hourly Wage: _____

QUALIFICATIONS

Do you have a valid driver's license?

Yes No

Are you at least 18 years of age?

Yes No

Are you legally authorized to work in the United States?

Yes No

Are you able to perform the essential functions of this position with or without reasonable accommodation?

Yes No

WORK EXPERIENCE

Most Recent Employer

Employer Name: _____

Job Title: _____

Dates Employed: _____

Supervisor Name/Phone: _____

Brief Description of Duties:

Reason for Leaving:

Previous Employer (Optional)

Employer Name: _____

Job Title: _____

Dates Employed: _____

Supervisor Name/Phone: _____

Brief Description of Duties:

Reason for Leaving:

SKILLS & EXPERIENCE

Please list any skills, experience, certifications, or equipment knowledge relevant to this position (mowing, trimming, maintenance, custodial work, small equipment operation, etc.):

REFERENCES

Reference #1

Name: _____

Relationship: _____

Phone Number: _____

Reference #2

Name: _____

Relationship: _____

Phone Number: _____

APPLICANT CERTIFICATION

I certify that the information provided in this application is true and complete to the best of my knowledge. I understand that false or misleading information may result in disqualification from employment consideration or termination if employed.

Applicant Signature: _____ Date: _____